



Emergency Medical Services  
Technical Advisory Board  
July 10, 2019  
Minutes

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**BOARD MEMBERS IN ATTENDANCE:**

Mike Hilley, *EMS Manager*  
Chief DeBruin, *Fire Chiefs Assoc.*  
~~Chief McLane, *WCETCC*~~  
Dr. Marvin Wayne, *Medical Program Director*  
Division Chief Rob Wilson, *What Comm Dispatch*  
R. Stevenson, *Paramedic Training Provider-*

Asst. Chief Jay Comfort, *City of Bellingham*  
Asst. Chief Dean Crosswhite, *Fire District 7*  
Chief DeBruin, *WC Fire Chiefs Assoc.*  
Scott Ryckman, *MSO, Bellingham Fire Dept.*  
Susie Johnson, *RN, BSN, Hospital – Med. Rep.*  
~~=not present~~

**STAFF PRESENT:**

Jeremy Morton, *EMS Data Analyst*

**GUESTS:**

Ben Boyko, *MSO, FD7*  
Bill Hewett, *BFD Chief*

**WELCOME:**

M. Hilley welcomed everyone and thanked them for attending.

**APPROVAL OF MINUTES**

The May 5, 2019 were accepted as submitted into the record.

**COMMUNITY PARAMEDIC/GRACE**

Board Chair, M. Hilley reported on the progress of both the EMS Community Paramedic (CPM) program and GRACE. Two Inter-local Agreements for Community Paramedic Services were being developed with each of the ALS providers. These services will intersect with the GRACE program as enrollment into the program is defined. A matrix has been developed to identify frequent users and response. Law enforcement is geared more towards response vs case management. Monthly reporting will provide comparison data between program enrollment and reduction in call volume. Practitioners see an immediate reduction in call volume. The system is evolving and it takes a while for responders to understand that the CPM program is not meant to be a response unit.

**PARAMEDIC TRAINING**

S. Ryckman reported that they are working hard to spend out the AFG grant for paramedic training. Any residual funding will be used to offset costs for the next class with the purchase of durable classroom equipment.

M. Hilley reported that the Paramedic Training Accreditation Board that used to meet directly after the TAB will now be chaired by Therese Williams. She is currently working on program guidelines. The next paramedic training class may have one student from out of area. Training preceptors would have to take place at their home base. Students will have to test in and there will be a selection committee. With limited seats M. Hilley emphasized that importance of having the best person be selected for the class.

R. Stevenson reported that the class is doing very well. It's a high quality group of dedicated and intelligent students. They are assisting and learning together. A graduation celebration is scheduled for November 20th. The first paramedic training class is set to graduate this next fall. A second class is anticipated for January 2020.

#### **5<sup>th</sup> MEDIC UNIT GIS WORK (ENTRADA/SAN JUAN)**

M. Hilley reported that he is working on a professional services contract or memorandum of understanding to analyze 3-5 years of call volumes to provide good data for making decisions. Everyone agreed that having good data will be enormously beneficial to making good data driven decisions. Several suggestions were made as what data should be looked at; acuity growth, population growth, response times and dispositions. This information will help determine good rig placements which can help address call volume and burnout.

Information will be packaged into a report as the final deliverable and will be presented to stakeholder groups and ultimately the TAB will review and make recommendations to the EOB.

#### **2017/2018 ANNUAL REPORT TO COUNCIL**

The 2017/2018 annual report is complete and was submitted to council for presentation in August. The report was distributed and a brief overview was provided by M. Hilley.

#### **LEVY PLANNING WORKGROUP UPDATE**

M. Hilley reported that he has requested that both ALS providers' financial agents meet with him and County Finance to review quarterly budgets, expenditures and revenues. All parties have agreed to meet on a quarterly basis. Reviewing quarterly finance reports will ensure that all parties are informed of budget activity. This will also help to build the foundation for the next EMS Levy.

#### **GOOD OF THE ORDER**

**Next Meeting: September 4, 2019 (2:00 – 3:00) 800 Chestnut Street**

#### **Standing Agenda Items:**

- EPCR update
- Community Paramedic Update