

## Incarceration Prevention Reduction Task Force

9:00 a.m. – 11:00 a.m., April 2, 2018

Whatcom County Courthouse Fifth Floor Conference Rooms 513/514, 311 Grand Ave., Bellingham WA

<b>1. Call to Order</b> <ul style="list-style-type: none"><li>Review and approve March 5, 2018 Meeting Summary</li></ul>	Review	Co-Chairs	1 - 3
<b>2. Presentation from Christopher Poulos, Executive Director, Washington Statewide Reentry Council</b>	Presentation	Christopher Poulos	N/A
<b>3. Miscellaneous Brief Agenda Items</b> <i>(Tentative, if time allows. Items not discussed will be held to the May meeting):</i>			
<ul style="list-style-type: none"><li><b>Finalize committee assignments</b></li></ul>	Approve	N/A	4
<ul style="list-style-type: none"><li><b>Report on County Council Criminal Justice and Public Safety Committee Listening Tour</b></li></ul>	Information	Barry Buchanan	N/A
<ul style="list-style-type: none"><li><b>Update on collaboration of law enforcement and St. Joseph Hospital</b> <i>(From August meeting)</i></li></ul>	Information	Chris Phillips	N/A
<b>4. Committee Updates</b> <ul style="list-style-type: none"><li>Steering Committee: <b>Annual Report timeline</b></li><li>Triage Facility Committee</li><li>Legal &amp; Justice Systems Committee</li><li>Behavioral Health Committee</li></ul>	Information	Todd Donovan Chris Phillips Stephen Gockley Anne Deacon	5 - 19
<b>5. Next Steps: Ideas &amp; Further Information</b> <ul style="list-style-type: none"><li>Review assigned tasks</li><li>Next meeting topics</li></ul>			
<b>6. Other Business</b>			
<b>7. Public Comment</b>			
<b>8. Adjourn</b>			

### UPCOMING MEETINGS:

IPR TASK FORCE various Mondays 9-11 a.m. Courthouse Conf. Rm 513/514 311 Grand Ave., Bellingham	COMMITTEES			
	BEHAVIORAL HEALTH various Mondays 2:30-3:30 (except where noted) Health Department Creekside Conf. Room 509 Girard, B'ham	LEGAL & JUSTICE SYS. 2 <sup>nd</sup> Tuesday 11:30 am-1:30 pm Courthouse 5 <sup>th</sup> Floor Conference Room 514 311 Grand Ave., Bham	TRIAGE FACILITY 3 <sup>rd</sup> Thursday 9:30-11:00 a.m. Health Dept. Creekside Conference Room 509 Girard, B'ham	STEERING As needed Courthouse County Council Conference Room Courthouse Suite 105 311 Grand Ave., Bham
May 14	April 16 <del>2</del>	April 10	<del>April 19</del> April 12	April 26: 9:30 a.m. in Courthouse Fifth Floor Room 514
June 11	May 14	May 8	May 17	
July 16	June 11	June 12	June 21	
August 6	July 16	July 10	July 19	
September 17	August 6	(no august)	August 9 *	<b>Tentative future meetings:</b>
October 15	September 17	September 11	September 20	May (annual report)
November 26	October 15	October 9	October 18	
December 17	November 26	November 13	November 15	September/October (check-in)
	December 17	December 11	December 20	

**Incarceration Prevention and Reduction Task Force**  
**DRAFT Meeting Summary March 5, 2018**

**1. Call to Order**

Task Force Co-Chair Jack Hovenier called the meeting to order at 9:00 a.m.

**Present:** Angela Anderson, Jill Bernstein, Anne Deacon, Jerry DeBruin, Todd Donovan, Bill Elfo, Deborra Garrett, Stephen Gockley, Daniel Hammill, Deborah Hawley, Jack Hovenier, Lisa McShane, Moonwater, Darlene Peterson, Chris Phillips, Tyler Schroeder, Greg Winter

**Also Present:** Caryl Dunavan (proxy for Raylene King), Ralph Long (proxy for Nick Lewis), Peter Ruffatto (proxy for Kelli Linville), Kathy Walker (proxy for Dave McEachran)

**Absent:** Kate Hansen, Raylene King, Betsy Kruse, Nick Lewis, Kelli Linville, Byron Manering, Dave McEachran

Hovenier introduced new Task Force members Jerry DeBruin and Lisa McShane.

Bernstein introduced Caryl Dunavan, who will be the proxy for new member Raylene King. Bernstein also introduced new member Deborah Hawley.

Review February 5, 2018 Meeting Summary

There were no changes.

**2. Committee Updates and Draft Work Plans**

Schroeder referenced packet page 22 and the Triage Facility Committee summary and reported for the Committee. He updated the Task Force on the triage facility development and on the neighborhood meeting.

Deacon reported on the Triage Facility Committee's input on the ongoing operational cost for the facility and the funding transition from the Behavioral Health Organization (BHO) to managed care organizations (MCOs). She asked to send a letter of support on behalf of the Task Force to the State Health Care Authority (HCA) to ensure the facility is fully-funded at all times. She will prepare a draft letter, and the Task Force can approve it via the Steering Committee. The Task Force agreed by general consent.

The Task Force members discussed other letters of support from the Fire Chiefs Association and Police Chiefs Association and gathering data on use of the triage facility and the Snohomish County program that collects diversion data.

Schroeder submitted handouts (on file) and described the two design options: the remodel and expansion of the current triage facility (option 1) and a completely new stand-alone facility (option 2). The meeting fulfills the County's commitment to the community to inform them of an extended and permanent use. The County Executive will likely recommend choosing a stand-alone facility.

The Task Force members discussed the possibilities for using the current triage facility space as a local, not regional, facility;

Deacon referenced and read from the Behavioral Health Committee summary and updated the Task Force on the Committee's work.

The Task Force members discussed sharing patient information among agencies, funding options, and coordinating funding requests from the taxpayers:

- ESHB 2263, regarding sales tax increase for mental health and cultural activity funding.

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***DRAFT Meeting Summary March 5, 2018***

- The pending approval in the State legislature of an increase in recording fees for behavioral health services
- HB 2437, a sales tax rebate dedicated to housing, which is pending approval in the State legislature

Gockley reported for the Legal and Justice Systems Committee. He referenced and read from the summary and reported on the Pretrial Processes Workgroup.

**3. Update by Jurisdictions on Jail Diversion Programs**

Elfo reported for the Sheriff's Office:

- Waive fees for jail alternatives
- Increase in out-of-custody work crew and work release
- Decrease in electronic home detention
- Book and release
- Quashed warrants
- Working with the Prosecutor and District Court on pretrial release
- Data on jail bed use
- A new crisis intervention deputy
- A Snohomish County diversion center program

The Task Force members discussed the Cities' version of book and release efforts, the reason for increases in work crew and work release,

Long reported for the Lummi Nation and stated they are working on their service house.

Peterson reported for the City of Bellingham and submitted and read from a handout with updated information on Friendship Diversion Services (on file). They hope to get to a place where pretrial defendants aren't sent to Yakima.

Task Force members discussed upcoming construction on the County jail, the County's plans to send its inmates to Yakima, the static operating costs, keeping in mind the experiences of those inmates who are removed from Bellingham and tracking data on unintended consequences, and alternative facilities to Yakima.

**4. District Court and District Court Probation**

Bruce Van Glubt, District Court Probation Administrator, submitted handouts (on file) and reported on the warrant reduction initiative (WRI) and the electronic monitoring pilot project. The WRI reduces the burden on the system that results when people don't show up for various appointments. The ideas for the WRI components came from various local and state court judges and staff. When the court performs these tasks, it's still the defendant's responsibility to show up to court. Components include a phone call reminder program and a new case management database that allows text message reminders. The County has \$15,000 to pay for electronic monitoring devices that measure location and alcohol use. The devices could be used for several different purposes. This is a limited pilot program designed for pretrial release conditions or as a post-conviction accountability option.

Task Force members discussed low cost phones through the Opportunity Council, text message reminder technology, data on the success of the Bellingham electronic home monitoring program, the cost per day per defendant, the violation report process if someone violates the location restrictions,

**5. Update on planned neighborhood meeting to discuss plans for the remodeled or new crisis triage facility**

See Agenda Item 2, Committee Reports.

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**6. Updates on other committees:**

Pretrial Processes Workgroup

Garrett reported on the Pretrial Processes Workgroup:

- The purpose is to come up with specific recommendations for the Task Force and County Council for a risk assessment tool and pretrial processes mechanism would look like for the County.
- They hope all the judicial officers will commit to using the risk assessment tool
- They need to know how to locally validate a risk assessment tool and the options for a pretrial processes unit.

County Council Criminal Justice Committee work plan

Buchanan reported on the County Council's new Criminal Justice and Public Safety Committee to work on next steps regarding the County jail. They have developed a draft work plan that includes three phases:

- Community outreach via a listening tour
- Needs assessment
- Planning for next steps

The Committee plans to integrate its work with the Task Force.

**7. Next Steps: Ideas and Further Information**

Winter reported on a recent meeting that included Christopher Poulos, Executive Director of the Washington Reentry Council. Schedule him for a presentation in April.

**8. Other Business**

Eric Richey, Prosecutor's Office, invited certain Task Force members to attend the Prosecutor's Office weekly meeting regarding serious cases they are handling.

**9. Public Comment**

Joy Gilfilen encouraged the Task Force to schedule a presentation from Mr. Poulos from the Washington Reentry Council. The Task Force must also hear from her clients, who have gone through the criminal justice system.

Irene Morgan spoke about the judges being open to alternative sentences and the trauma of being in the criminal justice system.

**10. Adjourn**

The meeting adjourned at 11:08 a.m.

## BEHAVIORAL HEALTH AD HOC SUBCOMMITTEE

- Anne Deacon
- Dan Hammill
- Byron Manering
- \_\_\_\_\_ for Bill Elfo
- \_\_\_\_\_ for Kate Hansen
- Sandy Whitcutt for Betsy Kruse
- Caryl Dunavan for Raylene King
- Mike Parker for Greg Winter

## TRIAGE FACILITY AD HOC SUBCOMMITTEE

- Jerry DeBruin
- Todd Donovan
- Kate Hansen
- Jack Hovenier
- Betsy Kruse
- Chris Phillips
- Tyler Schroeder
- Perry Mowery for Anne Deacon
- Jeff Parks for Bill Elfo

## LEGAL AND JUSTICE SYSTEMS AD HOC COMMITTEE

- Angela Anderson
- Jill Bernstein
- Bill Elfo
- Deborra Garrett
- Stephen Gockley
- Deborah Hawley
- Raylene King
- Dave McEachran
- Lisa McShane
- Moonwater
- Darlene Peterson

***Incarceration Prevention and Reduction Task Force***  
***Steering Committee***  
**Meeting Summary for March 8, 2018**

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**1. Call To Order**

Committee Chair Todd Donovan called the meeting to order at 9:35 a.m. in the County Council Conference Room, 311 Grand Avenue, Bellingham.

Members Present: Jill Bernstein, Todd Donovan, Stephen Gockley, Tyler Schroeder, Anne Deacon, Chris Phillips

Also Present: Barry Buchanan, Mark Gardner, Jackie Mitchell, Perry Mowery

Members Absent: Jack Hovenier

Review January 18, 2018 Meeting Summary

There were no changes.

**2. Discussion with Mark Gardner on Annual Report**

Gardner stated he is available to write the annual report for the Task Force, due in June, with the following deadlines:

- May 8 (LJS Comm), May 14 (BH Comm), and May 17 (Triage): All committees finalize their contributions to the annual report and submit to you
- June 11: Full Task Force Approval
- June 12: Due in County Council Office for inclusion in the Council packet
- June 19: Present to County Council

The committee discussed the timeline and process for completing the committee and full Task Force report; writing a progress-tracking and strategic planning report; focusing on outcomes; the County Council, County Executive, and the general public as the three audiences for the report; and include accomplishments of the agencies who are represented on the Task Force, and are making improvements outside the Task Force process.

Gardner will create an outline for committee chairs to use in writing their committee reports. The committees will begin discussing the committee reports at their next meetings.

**3. Draft Work Plans**

The committee discussed the process for developing a final work plan;

Phillips suggested amending the draft work plan. It would state,

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***Steering Committee***  
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“The committee is all about working with the Health Department and other key stakeholders to plan for and monitor the following:

- Securing capital funds
- Construction
- Secure operating funding
- Develop operating procedures

The Behavioral Health Committee will also work to ensure an effective continuum of care so that the right people are coming into the triage facility, and there are places for people to go when they leave.”

The committee discussed:

- Either each committee or the INDEX Committee creating a set of indicators that can demonstrate whether or not they are working, are diverting people from the jail and the emergency department
- The emergency medical services (EMS) recent technical advisory committee discussion to make sure the service providers can connect the fire districts in terms of billing and services
- Have the EMS providers attend a committee meeting to discuss those connections
- Prioritizing and assigning a timeline to each product on the work plan
- Clarify the changing role of the Triage Facility Committee
- Assigning the timelines of the Legal and Justice Systems Committee projects to short-term (this year), medium-term (next two years), and longer term (undetermined)
- Whether the Legal and Justice Systems Committee can reassign any of its items to another committee.
- The membership of the Pretrial Processes Workgroup
- Structure of the final work plan that includes timeline, a high level description, basic tasks, separation into short-term and long-term, possible indicators and measures

#### **4. INDEX Committee**

The committee discussed:

- Each committee reviewing their draft data lists and bringing it back to Steering Committee
- Separating the data according to what the community needs, outcome measures, and implementation
- Determining the data that needs to be collected versus the reports that need to be created using the data that's collected
- Creating data they can all trust
- The necessity of figuring out what data is collected already and the data gaps
- INDEX Committee membership and priority areas
- Identifying interoperability problems, outcomes, and trends

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- Making sure the policy makers provide policy guidance
- The need for data in real-time
- Establish the outcomes that the public will watch
- Start by defining what information they need
- Their reliance on community resources and community capacity
- How to filter the necessary data points from higher level questions about outcomes

The committee agreed that each subcommittee would create and report to the Steering Committee on the following items:

1. Create 3-5 outcomes it would like to measure. The data points necessary for each measurement would be designed.
2. Any concrete interoperability issues
3. What trends does each committee want to track. Define no more than 6 trends in each committee's domain that would measure how to reduce and prevent incarceration

Schroeder stated his ultimate goal is establish an integrated criminal justice records management system that would ask and answer all these questions.

**5. Discussion and possible approval of scope of work and up to \$5,000 for contracting with Dr. Jackie Van Wormer to provide professional assistance to the Pretrial Processes Workgroup**

Gockley submitted a handout (*on file*) with a motion to fund a letter of agreement with Jackie van Wormer consulting services for the Pretrial Processes Workgroup. He moved for the Steering Committee to approve entering into a letter of agreement with Dr. Jacqueline van Wormer for professional services to advise the Pretrial Processes Work Group on formulating a plan for developing a pretrial services capacity for Superior Court judicial officers and for planning the selection and adoption of a pretrial risk assessment instrument, with total reimbursement for these professional services to be less \$5,000.

The committee discussed:

- Concerns about this request being exclusively for Superior Court
- Pretrial services available in District Court and municipal courts
- Possible competing work with District Court and their use of the Ohio Risk Assessment System (ORAS)
- Making sure the work of the Pretrial Processes Workgroup does not conflict with or duplicate District Court efforts
- District Court Administrator Bruce Van Glubt and District Court Judge Elich as members of this workgroup
- Whatcom County not funding two different assessments
- The purpose of the contractor to educate the members of the work group



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The motion carried unanimously.

**6. Other Business**

The committee discussed the status of the 2018 committee membership and the March 6 public meeting regarding the proposed plans for the new and expanded crisis triage facility.

**7. Next Steps: Ideas & Further Information**

The next meeting date is April 26, 2018 at 9:30 to 11:00 a.m., location to be determined. The April Steering Committee agenda will include continued discussion and reports on the proposed INDEX Committee and committee work plans.

**8. Public Comment**

There were no public comments

**9. Adjourn**

The meeting adjourned at 11:00 a.m.

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***Incarceration Prevention and Reduction Task Force***  
***Triage Facility Subcommittee***  
**DRAFT Meeting Summary for March 15, 2019**

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**1. Call To Order**

Committee Chair Chris Phillips called the meeting to order at 9:35 a.m. at the Health Department Creekside Conference Room, 509 Girard Street, Bellingham.

Present: Jill Bernstein, Anne Deacon, Todd Donovan, Jack Hovenier, Chris Phillips, Tyler Schroeder, Jeff Parks, Sandy Whitcutt

Review February 15, 2018 Meeting Summary

There were no changes

**2. Draft Priorities and Work Plan**

Phillips referenced the version of the work plan submitted by Anne Deacon (on file) and the committee discussed:

- It's necessary to clarify the role and call out three items: 1. the Committee is working closely with the Administration and Health Department, 2. specific tasks, and 3. identify other necessary services for success at the Task Force and advocate for those through the Task Force
- Supporting the Health Department's past work without making a unilateral statement that they support future work
- Communicating and collaborating, but not coordinating, with the Behavioral Health Advisory Committee due to their different roles
- Ensuring that the Triage Facility Committee doesn't go in a direction that isn't going anywhere
- Advocating for housing and the need for the continuum of care
- Creating a process for feedback, evaluation, and monitoring
- Communication and marketing to the community in the long-term
- Policy, oversight, and engagement versus department operational responsibilities
- The IPRTF Behavioral Health Committee prioritized front- and back-door services:
  - Make sure behavioral health programs are in place to defer people to the triage center as much as possible
  - Make sure there are as many options as possible for continued support when someone leaves the triage center
- Reviewing the committee structure once the new triage facility is operational
- Including outreach and engagement strategies in the contracts with the providers as part of the work they do for operating the facility
- It falls on the Task Force to get the word out to the community about what the County is doing before the new facility opens
- Engaging with and training law enforcement and first responders in using the facility

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***Triage Facility Subcommittee***  
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Hovenier read the work plan items as amended. The Committee concurred by general consent with the amendments.

**3. Identify the ideal data needs of the committee**

Deacon submitted and described a handout of triage facility data points (on file) and the committee discussed:

- This list in the handout is high level, and specific data points would come from the list. Those more specific data points will include:
  - Which law enforcement agencies are and are not using the facility
  - How many self-referred people enter the facility at the encouragement of law enforcement in lieu of being detained
  - How well the triage facility works for law enforcement
  - How and why someone self-referred enters the facility
  - How long people wait if there's no room at the facility
  - Does someone enter jail or the emergency room within six months, for example, after discharge from the triage facility
  - Is someone on Medicaid and, if not, why not
  - Will the sobering chairs be used for driving under the influence (DUI) arrests that aren't booked into jail.
  - How many people using the sobering chairs make it to their first appearance before the court
  - How many people are staying in the triage facility after using the sobering chair
  - It's necessary to track the data by hour to get accurate data on use
- The number of emergency department referrals to the triage facility should go down when first responders begin going directly to the triage facility
- When people are self-referred, it's actually at the encouragement of friends and family
- The specific data will be refined as they define operating procedures
- Rules for residential treatment facilities (RTFs) according to the State Department of Health that exclude folks with pending level three sex offenses, and some level two sex offenses
- The outcomes to measure are the two goals of the committee:
  - Diversion from criminal justice and/or hospital
  - Maximum use of the facility
- Measure the maximum use of the facility will show whether there is a significant need that could justify further diversion opportunities
- Add a goal to stabilize an individual in a less restrictive environment
- They are interested in how many people they're diverting from jail and the emergency department through the intake data from the triage center, emergency department, law enforcement.
- It's preferred that people return to the triage center as needed instead of returning to the jail and/or emergency department

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- Whether law enforcement can bill Medicaid for drop-offs to the facility
- Consider whether the County, in concert with the managed care organizations (MCOs), could pay the regional Behavioral Health Organization (BHO) to collect all the data as a central repository
- Integrate claims data into the data collection system
- It's necessary to maintain confidentiality while tracking the data

**4. Update on Triage Facility architectural design & construction budget**

Schroeder reported on the public meeting on the triage facility architectural design options. Option 2, the stand-alone facility, is the most feasible. He will make a presentation to the County Council at the next meeting on March 27.

Hovenier moved that the Triage Facility Committee support the Whatcom County Crisis Triage Center project budget worksheet for option 2. The motion was seconded. The motion carried unanimously.

Deacon stated the actual architectural design is not done, and the building will likely be slightly bigger and more expensive to include more office space and a different configuration for the triage entrance for emergency medical services (EMS) and law enforcement.

The committee discussed expedited permitting and decided it isn't necessary for the this committee, through the motion, to recommend support of option 2 from the full Task Force, which is scheduled after the next County Council meeting.

**5. Update on Triage Facility funding**

Deacon reported on the Health Department meetings with the managed care organizations (MCOs). The MCOs understand that the County expects cost reimbursement. The requests for proposals (RFPs) are due April 12. Cost reimbursement should be in the MCOs' RFP and ultimately in the State's contracts with the MCOs. The State received letters of support for full funding from the Incarceration Prevention & Reduction Task Force, the County Council, and the County Executive.

**6. Next Steps: Ideas & Further Information**

Phillips and Deacon will update the data point list and Jill Nixon will update the work plan per today's discussions. Schroeder will present the architectural design to the County Council.

**7. Other Business**

The committee referred to the Legal and Justice Systems Committee the question of whether the law enforcement and prosecutors willing to divert, even upon arrest.

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**8. Public Comment**

Jill Bernstein stated they must not lose the plans for sobering chairs in the new facility and their associated data collection details.

**9. Adjourn**

The meeting adjourned at 10:53 a.m.

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**Incarceration Prevention and Reduction Task Force**  
**Legal & Justice Systems Subcommittee**  
**DRAFT Meeting Summary for March 13, 2018**

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**1. Call To Order**

Committee Chair Stephen Gockley called the meeting to order at 11:30 a.m. in the Whatcom County Courthouse Conference Room 514, 311 Grand Avenue, Bellingham.

Present: Angela Anderson, Jill Bernstein, Bill Elfo, Deborra Garrett, Stephen Gockley, Raylene King, Dave McEachran, Lisa McShane, Darlene Peterson

Absent: Deborah Hawley, Moonwater

Review February 13, 2018 Meeting Summary

There were no changes.

**2. Discussion of committee work plan and ideal data needs**

Work Plan

The committee members discussed each item on the merged project list as presented in the meeting packet.

- Items 1 and 2 in process: Pretrial programming is still the committee's top priority.
- Item 3 in process: The Sheriff updated and the committee discussed expanded book and release procedures. Some committee members would like to continue to discuss and encourage book and release.
- One additional task may be to get updated statistics, since they have changed since 2016.
- Items 4 and 5 in process: Committee members would like to continue to discuss these items. Start with conversations from the City of Bellingham and the small Cities about their practices. The term "parole" is antiquated. Committee members discussed a drug court consequence of spending time in jail or on work crew and how the work crew program works.
- Item 6 in process: The Committee may like to keep this on the work plan for review from time to time, but for now there are plenty of adequate opportunities, so it would be a low priority. The small cities are already working to help people pay off violations as much as possible. In the County, people are allowed to work off their fines through work crew. The City of Bellingham judge and commissioner will work with people to get their fines paid off if requested.
- Items 7 and 8 in process: Keep these items on the work plan as the committee is already working on them.
- Item 9 in process: This item can be done through the process of validating a risk assessment. It can also be done by the proposed Information Needs and Data

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Exchange (INDEX) Committee. Refer this item to the Pretrial Processes Workgroup and the INDEX Committee.

- Item 10 in process: This is not a work item for the Committee, but Domestic Violence & Sexual Assault Service (DVSAS) would like support for an offender treatment program.
- Item 11 in process: Amend, “Further **consideration** implementation of restorative practices and their role in reducing and preventing incarceration.”
- Item 12 in process: This is the mission on a permanent basis, not a work item. Note that they all support the efforts of the jail. Exclude it from the work plan.
- Item 13 in process: Refer to the Pretrial Processes Workgroup. Judge Garrett to talk with Prosecutor McEachran.
- Item 14 in process: Refer to the full Task Force and invite Christopher Poulos, Executive Director, Washington Statewide Reentry Council. The Committee may consider any ideas Mr. Poulos presents.
- Items 15 and 16 in process: Committee members would like to continue to discuss these items.
- Items that have been discussed, but no action was taken:
  - This is a component of another item that is in process. Put transportation and other resources in a kiosk at the courthouse. The committee discussed the difficulty of people getting to jail alternatives at Division Street, and:
    - Whether it’s feasible for a non-commissioned jail alternative staff person to interview applicants at the courthouse, initially for one day per week, immediately after a plea
    - The possibility of having the defense counsel help defendants who plea to jail alternatives complete their jail alternatives paperwork
    - Supporting the Sheriff’s request for additional staff in the upcoming budget cycle to do this work.
- Items that have not been discussed:
  - Refer to the Behavioral Health Subcommittee the need for on-demand out of custody drug and alcohol evaluations.
  - Refer to the INDEX Committee the review of bail standards and amounts in terms of analyzing what is keeping people in custody. It’s not up to the committee to change bail standards and amounts.
  - Combine a review of portability court and community court with a review of the Spokane Mental Health Alliance (SMHA) justice program.

Gockley stated the work plan can be amended as needed. He will amend the draft work plan as discussed.

Data Needs

Data needs were not discussed.

**3. Update from Judge Garrett and Stephen Gockley on the Pretrial Processes Workgroup**

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Garrett reported for the Pretrial Processes Workgroup. The group would like to contract with Jacqueline van Wormer to help move the group to the next step of making a recommendation to the County Council. She would do that by consulting with the group and answering their questions about a process they need to follow. It's important that the decision on a risk assessment has buy-in from those who will use it. It's also necessary to have an associated pretrial monitoring program. The goal is that the workgroup will bring specific recommendations about the risk assessment tool and a pretrial monitoring unit.

The committee members discussed data that measures how long it takes from case filed to disposition and shows how many people are on pretrial status currently. The Prosecutor's Office has that data. It includes the time a case is out on warrant. That information will be necessary when asking the County Council for money. The County administration and County Council expressed a concern during Steering Committee that the work is targeted to Superior Court and that District Court is already working with a risk assessment system. They do not want to fund different risk assessments for different courts.

**4. Committee sub-report for the IPRTF Annual Report to the County Council**

Mark Gardner, City of Bellingham, updated the Committee on the format and the due dates for completing the upcoming Task Force annual report.

Gockley stated he will write the first draft for Committee review at its April meeting, with final Committee review in May.

**5. Update on Drug Court Improvements from Stephen Gockley**

Gockley stated there is nothing new to report at this time.

**6. Other Business**

There was no other business.

**7. Next Steps: Ideas & Further Information**

The following items will be scheduled on the next agenda:

- Gockley will provide an update of the Pretrial Processes Workgroup.
- Continue discussion of the data needs.
- Review the draft annual report.

**8. Public Comment**



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Joy Gilfilen, Restorative Community Coalition, stated she would like to report to the committee on what happens to the clients who are going through the criminal justice system.

Irene Morgan spoke about what other states have done to change cash bail systems and prison programs and about the barriers in the criminal justice system that are traumatic and prevent people from successfully navigating through the system.

**9. Adjourn**

The meeting adjourned at 1:35 p.m.

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***Incarceration Prevention and Reduction Task Force***  
***Behavioral Health Subcommittee***  
**DRAFT Meeting Summary for March 5, 2018**

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**1. Call To Order**

Committee Chair Anne Deacon called the meeting to order at 2:30 p.m. at the Health Department Creekside Conference Room, 509 Girard Street, Bellingham.

Members Present: Anne Deacon, Dan Hammill, Byron Manering, Mike Winter

Also Present: Dean Wight, Michael Lilliquist, Stephen Gockley, Eric Richey, Jackie Mitchell, Perrey Mowery

**2. Potential funding sources and legislative options**

Hammill referenced Engrossed Substitute House Bill 2437 and stated send support to the State legislators. It's a sales tax rebate.

This item was held to the next meeting.

**3. Review list of data needs for Information and Data Exchange (INDEX) Committee**

The committee discussed the following data-related information:

- Who is in jail
- What are the behavioral health disorders identified
- What programs exist to address behavioral health disorders of jail inmates
- Is there potential for an involuntary facility
- Does the inmate have serious and persistent mental illness, which is defined as very symptomatic and chronic
- What are the legal charges a person has that allows him or her to be diverted from jail
- Whether the person has had services previously, and if so, what were those services
- Who has behavioral health issues that are not serious and/or persistent
- What kind of treatment components or services can they put in place or enhance that would help those people so they don't keep coming back to jail
- What is the social information on the inmate: social, legal, family
- Whether the inmate is a young adult who has not yet met the diagnostic criteria for a specific mental illness
- The need for a confidential interviewer that is like a healthcare provider, not law enforcement
- What kind of substance use disorder
- Information on people in jail versus out of jail
- An assessment at point of release
- Interview people who have been in jail in the last six months
- Offer an incentive to participate in an interview
- GRACE cohort to provide data

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Deacon stated there are many data needs. They need to start listing them and figure out how to accomplish gathering that data. They will create a proposal and bring it back to committee.

**4. Update on the Ground Level Response and Coordinated Engagement (GRACE) Program**

Dean Wight gave the committee an update on the status of the GRACE program. He described the purpose, formation, structure, funding, and process. A request for proposals (RFQ) for the hub agency goes out on March 7 and are due April 3. They hope to implement the program June 1. They have convened two teams:

- Leadership team = policy decision-makers
- Program team = technical staff

The committee discussed:

- The selection process for the hub agency
- Whether respondents outside the county are expected
- The hub would employ care coordinators
- Data analysis funded through the emergency medical services (EMS) levy
- The need for a software tool to register and track the participants
- Regulations that prevent data sharing of certain information
- Care coordinators will be clinicians
- Payment by capacity
- GRACE is not a crisis response program
- Multi-partner care plans
- Likely respondents to the RFQ would include the Whatcom Alliance for Health Advancement (WAHA), Opportunity Council, Catholic Community Services, and others
- How a program like law enforcement assisted diversion (LEAD) would work with the GRACE program
- Pre-arrest diversion
- Future program funding
- Adjusting the contracts of providers who are already working with some of the participants

**5. Next Steps: Ideas & Further Information**

This item was not discussed.

**6. Other Business**

This item was not discussed.

**7. Public Comment**

There was no public comment.

**8. Adjourn**

The meeting adjourned at 3:40 a.m.

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