

Ordinance 2020-062: Adopting the 2021 Whatcom County Unified Fee Schedule (UFS)

Planning & Development Related Portions:

- **Complete PDS UFS**
- **Appendix B (Building Services)**
- **Addendums A-D (Building Services)**
- **Partial Health Department UFS**
- **Partial Public Works Engineering UFS**
- **Partial PW Flood UFS**
- **PW Engineering UFS Addenda**

These are itemized fees.

Please contact Planning & Development Services for an estimate of total permit fees for your project.

Planning and Development					
Administration					
UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
2054	Custom Mapping or Data	150.00	Per Hour + actual cost materials, 1/2 hour minimum		Unified Fee Schedule
2074	Hearing Examiner: Appeal - Other Admin Decisions to Hearing Examiner	500.00	Per application		WCC 15,16, 20, 21, 22, 23
2083	Standard Maps & Publications		Actual Cost		Unified Fee Schedule
2757	Staff fee beyond standard services	240.00	\$240 base up to 2 hours, then \$120/hour		Unified Fee Schedule
2760	Copies/Printing - black/white - 8 1/2" x 11", 8 1/2" x 17", 11" x 17"	0.15	Per Page		RCW 42.56.070(8), 42.56.120
2761	Copies/Printing - color - 8 1/2" x 11", 8 1/2" x 17", 11" x 17"	0.25	Per Page		RCW 42.56.070(7)(a)
2762	Copies/Printing of Maps - black/white	0.15	Per Linear Inch		Actual Cost
2763	Copies/Printing of Maps - color	0.35	Per Linear Inch		Actual Cost
2764	Staff time for scanning paper documents into electronic format (applies when an electronic copy does not already exist)	120.00	Per Hour, 1/2 hour minimum		WAC 44-14-07003, 44-14-05002(2)(c) (i)
2765	Code Enforcement Penalties	1,000.00	Up to \$1,000 per day per violation		WCC 15, 16.16, 20, 22, 23
2766	Code Enforcement Inspection for inspections necessary to check status or confirm completion of required compliance action.	120.00	Per Inspection		WCC 15, 16.16, 20, 22, 23
2811	Publishing		Actual Cost		Unified Fee Schedule
2843	3% Technology Fee--Permit System		3% Technology Fee charged on total permit/application fees due	Per Permit/Application	Unified Fee Schedule
7180	General Administration/All Divisions	120.00	Per hour of staff time related to general permit/application administration, review, changes and/or adjustments to original application or for unpermitted project		WCC 15, 22, 16, 20, 21, 23
8430	Special Reports	120.00	Per Hour		Unified Fee Schedule
9005	CD's / DVD's/USB Storage		Actual Cost		Unified Fee Schedule Ordinance
9006	Postage		Actual Cost		Unified Fee Schedule Ordinance
9013	Notary Service	8.00	Per Notary Signature and Seal		Unified Fee Schedule
Building Services					
2767	Building Permit Appointment No-Show (without a cancellation notice)	50.00	\$50 when appointment cancellation is not made by the end of business day (4:30 pm) on day prior.		Unified Fee Schedule

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
2842	FIRE: Fire Safety Correction Inspection	60.00	Per Inspection-First follow up inspection after fire/life safety corrections were identified and required.		WCC 15, 22
2875	FIRE: Additional Fire Safety Correction Inspections	120.00	Per inspection-Second and/or more follow up inspections after fire/life safety corrections were identified and required		WCC 15, 22
2882	Demolition Permit Flat Rate (Residential Only)	240.00	Per Application		WCC 15, 22
2883	Small Project Flat Rate (Residential Only)	120.00	Per Application--Residential re-roof, window replacement & siding replacement Only		WCC 15, 22
2909	Secure Med Plan revision/petition review	378.00	per plan		
2910	Per Application	120.00	each		WCC Title 22
8215	Building Permit Re-Inspection Fee	120.00	Per Inspection		WCC 15, 22
8243	Building Plan Check Fee		65% of Building Permit		WCC 15, 22
8301	Fire: Fireworks Stands	100.00	Per Permit		WCC 15, 22
8302	Fire: Assembly Education, Daycare: Places of Assembly Occupancy Inspections	120.00	Per Hour		WCC 15, 22
8303	Fire: Plan Review (Includes out of Jurisdiction)	240.00	\$240 base up to 2 hours then \$120/hr for each additional hour		WCC 15, 22
8304	Fire: Public Fireworks Display Permit	240.00	Base 2 hours, then \$120 per hour each additional hour		WCC 15, 22
8305	Fire: Special Inspections	120.00	Per Hour		WCC 15, 22
8306	Mechanical Code: Additional Plan Review	120.00	Per Hour, 1/2 hour minimum		WCC 15, 22
8307	Mechanical Code: After Hours Inspection	240.00	\$240 base up to 2 hours then \$120/hr for each additional hour		WCC 15, 22
8308	Mechanical Code: Inspections Other	120.00	Per Hour, one hour minimum		WCC 15, 22
8309	Mechanical Code: Other Equipment Reg	15.00	Per Appliance/Tank		WCC 15, 22
8310	Mechanical Code: Permits	40.00	Per Permit--includes 1 inspection when not associated with a building permit (Mechanical Permit)		WCC 15, 22
8311	Mechanical Code: Re-Inspection	120.00	Per Inspection		WCC 15, 22
8312	Mechanical Code: Appliance Under 100,000 BTU	16.00	Per Unit		WCC 15, 22
8313	Mechanical Code: Appliance > 100,000 BTU	20.00	Per Unit		WCC 15, 22
8322	Mechanical Code: Boiler Compressor Up to 165,000 BTU	16.00	Per Unit		WCC 15, 22
8323	Mechanical Code: Boiler/Compressor up to 330,000 BTU	29.00	Per Unit		WCC 15, 22
8324	Mechanical Code: Boiler Compressor up to 1,165,000 BTU	39.00	Per Unit		WCC 15, 22
8325	Mechanical Code: Boiler Compressor up to 3,300,000 BTC	57.00	Per Unit		WCC 15, 22
8327	Mechanical Code: Boiler Compressor over 3,300,000 BTU	94.00	Per Unit		WCC 15, 22

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
8332	Mobile Home Double Wide Permit Fee (Park)	440.00	Per Story		WCC 15, 22
8333	Mobile Home Double Wide Permit Fee (Residential Lot)	550.00	Per Story		WCC 15, 22
8334	Mobile Home Reinspection	120.00	Per Hour		WCC 15,22
8338	Mobile Home Single Wide Permit Fee (Park)	275.00	Per Story		WCC 15, 22
8340	Mobile Home Single Wide Permit Fee (Residential Lot)	385.00	Per Story		WCC 15, 22
8345	Mobile Home Triple Wide Permit Fee (Park)	550.00	Per Story		WCC 15, 22
8346	Mobile Home Triple Wide Permit Fee (Residential Lot)	660.00	Per Story		WCC 15, 22
8347	Plumbing: Plan Review; Additional Plan Review	120.00	Per Hour, one hour minimum		WCC 15, 22
8348	Plumbing: After Hours Inspection	240.00	\$240 base up to 2 hour then \$120/hr for each additional hour		WCC 15, 22
8349	Plumbing: Complex Systems		Per UFS Appendix B, PDS UFS Policy #9		UPC, WCC 15, 22, UFS Appendix B
8350	Plumbing: Permit	40.00	Per Permit--includes 1 inspection when not associated with a building permit (Plumbing Permit)		WCC 15, 22
8351	Plumbing: Permit Supplemental	40.00	Per Permit		WCC 15, 22
8352	Plumbing: Reinspection	120.00	Per Inspection		WCC 15, 22
8353	Plumbing: Backflow Protective Device	10.00	Per Unit		WCC 15, 22
8354	Plumbing: Lawn Sprinkler System	10.00	Per Unit		WCC 15, 22
8355	Plumbing: Drain	10.00	Per Unit		WCC 15, 22
8356	Plumbing: Fixture	10.00	Per Unit		WCC 15, 22
8357	Plumbing: Water Heater	10.00	Per Unit		WCC 15, 22
8358	Plumbing: Down Spout Commercial	10.00	Per Unit		WCC 15, 22
8359	Plumbing: Grease Interceptor	120.00	\$120 base up to 1 hour then \$120/hr + \$12.00 per unit		WCC 15, 22
8360	Plumbing: Water Treatment Equipment Residential	10.00	Per Unit		WCC 15, 22
8361	Plumbing: Large Backflow Preventor Device	15.00	Per Unit + \$120/hr over one hour		WCC 15, 22
8362	Plumbing: Sewer	15.00	Per Unit		WCC 15, 22
8366	Construction Permit: Pre-Application Review	500.00	\$500 base up to 1.5 hours then \$120/hr		Unified Fee Schedule and Appendix B
8369	Title Eliminations (Mobile Homes)	120.00	\$120 per hour per application, minimum 1/2 hour		Unified Fee Schedule
8370	Zoning: Site Plan Review Residential		Per Application: 0.12% of Building Project Valuation; minimum \$20 not to exceed \$3,000		Unified Fee Schedule
8372	Zoning: Site Plan Review Commercial		Per Application: 0.3% of Project Valuation or \$20 whichever is greater; not to exceed \$5,500		Unified Fee Schedule
8373	Outside Plan Review		Per UFS Appendix B, PDS UFS Policy #8		Unified Fee Schedule, Appendix B, WCC 15
8375	Fire: Residential Burn Permit	60.00	Per Permit, Per Week		IFC 105.6.340, 22

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
8376	Fire: Commercial Burn Permit	120.00	Per Day Per Inspection		IFC 105.6.340, WCC 22
8377	Occupancy Permit- Commercial: Change of Use/Tenant Improvement - No Value Project	240.00	\$240 Base up to 1 hour, then \$120 per hour for additional time		Unified Fee Schedule
8378	General Permit Administration	120.00	Per Hour of staff time related to general permit administration, review, changes and/or adjustments to original application, permit or tenant improvement.		WCC 15, 22
8379	Building Permit Repeat Plan File Setup		65% of Building Permit Fee, See UFS Appendix B, PDS UFS Policy #1		Unified Fees Schedule and Appendix B
8381	Building Permits: Commercial		Per UFS Appendix B, PDS UFS Policy #2		Unified Fee Schedule and Appendix B
8382	Building Permit Reinstatement with in 12 months of expiration		50% of original Building Permit Fee, See UFS Appendix B, PDS UFS Policy #3		UFS and Appendix B
8383	Building Permit: Work Started Without Permit		Double the cost of building permit fee, see UFS Appendix B, PDS UFS Policy #4		Unified Fee Schedule and Appendix B
8384	Building Permit: Repeat / Reuse Application		50% less than original Plan Check Fee, See UFS Appendix B, PDS UFS Policy #5		Unified Fee Schedule and Appendix B
8385	Fire: Sprinkler System Plan Review (13-d)	240.00	Per Review		WCC 15, 22
8386	Fire: Sprinkler System Review/Inspection (All Other)		2% of project valuation		WCC 15, 22
8387	Fire: Fire Flow Inspection and/or Fire Access Road Inspection	120.00	Per Inspection		WCC 15, 22
8388	Fire: Administrative / Miscellaneous Review - Residential	60.00	Per Review, see UFS Appendix B, PDS UFS Policy #6		WCC 15, 22
8389	Mobile Home Plan Review Fee	120.00	Per Application		WCC 15, 22
8391	Mobile Home Quadruple Wide PrePlan (Park Lot)	175.00	Per Mobile Home		WCC 15, 22
8392	Mobile Home Quadruple Wide Permit Fee (Park)	660.00	Per Story		WCC 15, 22
8393	Mobile Home Quadruple Wide Permit Fee (Residential)	770.00	Per Story		WCC 15, 22
8397	Plumbing Sewage Ejector Inspection	120.00	\$120 Base up to 1 hour then \$120/hr for each additional hour		WCC 15, 22
8398	Plumbing: Hydronic System	60.00	Per System		WCC 15, 22
8399	Application Revision: Additional Review Requested due to Application Modification		Per Revision: 50% of original application fee unless specified otherwise for certain applications		WCC 15, 16, 20, 21, 22
8400	Fire: Fire Alarm System Inspection/Review Fire Alarm		7% of Valuation		WCC 15, 22

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
8401	Fire: Operational Permit	120.00	Per Permit except Open Burning		WCC 15, 22
8402	Fire: Out of Jurisdiction Fire Inspection or Investigation	180.00	Base rate up to 1.5 hours, then \$120 per hour		WCC 15, 22
8404	Mechanical Code: Heat Pump/Mini-split	12.00	Per Unit		WCC 15, 22
8405	Mechanical Code: Gas Piping Residential/Accessory	8.00	Per unit or outlet		WCC 15, 22
8406	Mechanical Code: Gas Piping/Commercial	12.00	Per Gas Appliance or Piping Connection + Plan Review per Unified Fee Schedule. Includes one inspection of the systems when not associated with building permit.		WCC 15, 22
8407	Mechanical Code: Propane Tank	16.00	Per Unit: includes one inspection		WCC 15, 22
8408	Mechanical Code: Commercial or Type 1 Hood		Fee per valuation, except when valuation is not available or reliable, then \$120/hr. Fee per valuation equals the same amounts presented in UFS # 8412 - # 8420.		WCC 15, 22
8412	Building Permits up to \$2,000	54.64	Flat Fee		WCC 15, 22
8413	Building Permits \$2,001 - \$25,000	54.57	\$54.57 base + \$10.91 per \$1,000 of project valuation		WCC 15, 22
8414	Building Permits \$25,001 - \$50,000	305.61	\$305.61 base + \$7.89 per \$1,000 project valuation		WCC 15, 22
8415	Building Permits \$50,001 - \$100,000	527.83	\$527.83 base + \$5.73 per \$1,000 project valuation		WCC 15, 22
8416	Building Permits \$100,001 - \$150,000	829.38	\$829.38 base + \$4.55 per \$1,000 project valuation		WCC 15, 22
8417	Building Permits \$150,001 - \$250,000	884.14	\$884.14 base + \$4.85 per \$1,000 project valuation		WCC 15, 22
8418	Building Permits \$250,001 - \$500,000	915.16	\$915.16 base + \$5.02 per \$1,000 project valuation		WCC 15, 22
8419	Building Permits \$500,001 - \$1,000,000	2,844.42	\$2,844.42 base + \$4.19 per \$1,000 project valuation		WCC 15, 22
8420	Building Permits \$1,000,000 and up	4,893.48	\$4,893.48 base + \$2.77 per \$1,000 project valuation		WCC 15, 22
8421	Special Inspection	120.00	Per Inspection when not associated with a permit case, or when associated with an expired permit, or when associated with a revision or tenant improvement, or similar.		WCC 15, 22
8422	Construction Permit: Reduced Pre-Application Review	250.00	\$250 base up to 1.5 hours then \$120/hr for each additional hour, See UFS Appendix B, PDS UFS Policy #7B		Unified Fee Schedule and Appendix B
8423	Mechanical Code: Supplemental Permit	40.00	Per Permit, includes one inspection when separate from a building permit		WCC 15, 22

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
8424	Mechanical Code: Simple Appliance or Vent	10.00	Per Unit		WCC 15, 22
8425	Mechanical Code: Air Handling Unit	12.00	Per Unit		WCC 15, 22
8426	Mechanical Code: Solid Fuel Burning Appliance or Fireplace	12.00	Per Unit		WCC 15, 22
8427	Mechanical Code: Heating Fuel Tanks	12.00	Per unit		WCC 15, 22
8432	Building Permits Additional Plan Reviews	120.00	Per hour or per valuation whichever is greater		WCC 15, 22
8433	Building Code/Fire/Safety Appeal Fee	500.00	\$500.00 base up to 3 hours, then \$120/hr for each additional hour.		Unified Fee Schedule
8487	Fire: Sprinkler Tenant Improvement less than 20 heads		5% of project value		WCC 15, 22
8488	Fire: Flow Systems Review	240.00	\$240 Per System		WCC 15, 22
8489	Fire: Flow Systems Inspections	120.00	Per inspection, \$120 base for 1 inspector, if 2 inspectors required fee is \$120 for each		WCC 15, 22
8490	Fire: After Hours Inspection	240.00	Per Inspection, \$240 base fee 1st 2 hours, then \$120 for each additional hour		WCC 15, 22
8491	Fire: Gates; Residential Plan Review	60.00	Per application		WCC 15, 22
8492	Fire: Gates; Commercial Plan Review	240.00	Per application		WCC 15, 22
8494	Fire: Administrative/Misc Review	240.00	Per Application		WCC 15, 22
8495	Specialty Systems Review/Inspection		2% of project Valuation		WCC 15, 22
9003	Building Permits Inspection After Hours	240.00	Base + \$120/hr over 2 hrs		WCC 15, 22
9010	Mechanical Code: Complex Systems		Per UFS Appendix B, PDS UFS Policy #9		IMC, IFGC, WCC 15, 22
9027	Building Permit Extension Request	120.00	Per Extension Request when applicable, see UFS Appendix B, PDS UFS Policy #10		WCC 15, 22 and Appendix B
Natural Resources					
2771	Mitigation Plan Review	375.00	Per Application		WCC 16, 20, 22, 23
2773	Mitigation Monitoring	640.00	Per Application		WCC 16, 20, 22, 23
2844	NR Staff Wetland Delineation Special Procedure (Single Family Residence Only)	630.00	\$630.00 up to 4 hours then \$120 each additional hour		WCC 16, 22
2884	Pre-Construction Meeting	120.00	per request, up to 1 hour, \$120 each additional hour		WCC16, 20, 21, 22, 23, IBC & Unified Fee Schedule
2885	Reasonable Use Type II	1,440.00	Per application		WCC 16, 22
2886	Shoreline Substantial Type III	2,910.00	Per application		WCC 22, 23
2901	Mitigation As Built Inspection	120.00	Per Inspection		WCC 16, 20, 22, 23
8244	Clearing: Conversion Option Harvest Plan	630.00	per application		WCC 16, 20, 22, 23
8245	Natural Resources Office Review/Wetland Reconnaissance Review, Pre-Development Site Plan Review	240.00	per permit/review		WCC 16, 20, 22, 23
8246	Natural Resource Site inspection, Grading, CPAL Compliance. Stormwater	240.00	per inspection		WCC 16, 20, 22, 23
8247	Natural Resource Wetland Delineation Review, Technical Report Review	375.00	per review; each technical report. Base fee covers 3 hours, each additional hour \$120/hour		WCC 16, 20, 22, 23

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
8252	Gravel Mining Fee - Active	520.00	\$520 base rate up to 10-acres of disturbed area then \$45 per acre up to \$1,300 per application		WCC 20, 22
8253	Gravel Mining Fee - Inactive	335.00	\$335 Base up to 10 acres then \$45 an acre up to \$975.00		WCC 20, 22
8254	Shoreline: Conditional Use Permit	3,240.00	Per Application (includes public notification fee)		WCC 22, 23
8255	Shoreline: Statement of Shoreline Exemption	300.00	Per Application		WCC 22, 23
8257	Shoreline: Substantial Development Value Adjustment \$1,000,001 +	2,989.00	\$2989 Base then \$490 for each additional \$1,000,000 in value		WCC 22, 23
8258	Shoreline Substantial Development Value Adjustment \$250,001 - \$1,000,000	2,320.00	per application		WCC 22, 23
8259	Shoreline: Substantial Development Value Adjustment \$50,001 to \$250,000	1,365.00	per application		WCC 22, 23
8260	Shoreline: Substantial Development Permit - Type II	1,950.00	per application		WCC 22, 23
8261	Shoreline: Variance	4,020.00	per application		WCC 22, 23
8263	Gravel Mining Administrative Approvals	1,010.00	per application		WCC 20, 22
8268	Grading/Clearing Application	300.00	\$300 up to 10,000 cubic yds then \$120 each additional 10,000 cubic yds or up to 5 acres of clearing then \$120 each additional 5 acres per application		WCC 20, 22
8270	NR Setback, Watershed/Stormwater Development Inspections (TESC, stormwater facilities, pervious surface, CAO & Shoreline setback), Reinspection Fee	120.00	Per inspection		WCC 15, 16, 20, 22, IBC
8435	Critical Area (CA) Variance/ Reasonable Use Type III	2,750.00	per application		WCC 16, 20, 22
8441	Notification of Activity/Tree Removal	40.00	Per notification/permit		WCC 16, 20, 22, 23
8445	Administrative Review of Shoreline Conditional Use Permits	975.00	per application		WCC 22, 23
8496	NR Assessment/Residential Site Plan Review	300.00	Per Application		WCC16, 20, 22
9007	Archeology Review	120.00	Per Review		WCC 16, 20, 22, 23
9012	Natural Resources Counter Review	60.00	per counter review		WCC 16.16, 20, 23
9026	Geohazard Mitigation Review (Non-Vegetation)	180.00	Per Application		WCC 16, 20, 22, 23
Planning					
2824	Planned Unit Development - Certificate of Completion	1,255.00	Per Application		WCC 20, 22
2846	Rural Density Determination	240.00	Per application		WCC 20, 22
2879	Density Credit	4,000.00	per dwelling		WCC 20.91.030, 22
2887	Type I Resubmittal/Revision	120.00	per submittal or NOAR		WCC 22
2888	Type II Resubmittal	240.00	per submittal or NOAR		WCC 22
2889	Type III Resubmittal	480.00	per submittal or NOAR		WCC 22
2890	Type IV Resubmittal	640.00	per submittal or NOAR		WCC 22
2891	Type II Revision	240.00	per application		WCC 22

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
2892	Type III Revision	480.00	per application		WCC 22
2893	Type IV Revision	640.00	per application		WCC 22
2894	Type I & Type II Extension Request	120.00	per request		WCC 22
2895	Type III & Type IV Extension Request	240.00	per request		WCC 22
2896	Major Revision - Type IV Project Permit, Long Subdivision or Binding Site Plan	240.00	\$240 Base rate up to 2 hours, then hourly rate of \$120		WCC, 20, 21, 22
2897	Minor Revision - Type IV Project Permit, Long Subdivision or Binding Site Plan	640.00	per application		WCC 20, 21, 22
2898	Zoning Interpretation	240.00	per application		WCC 22
7177	PDS Civil Plan Review	120.00	First two submittals of Civil Drawings included in permit fee--if additional reviews are required charged per staff person per hour		WCC 20, 22
7179	Type I Revision	120.00	per revision		WCC 20
8272	Major Project Permit	9,600.00	\$9,600 base + \$120/hour after 80 hours(For Hearing Examiner costs see Council UFS)		WCC 16, 20, 22
8274	Planned Unit Development - Commercial and Residential	3,150.00	per application		WCC 20, 22
8275	Docketed Comprehensive Plan and/or Development Regulation Amendment Application Fee	8,800.00	per application unless waived by County Council		WCC 22
8276	SEPA Checklist	440.00	per application		WCC 16, 22
8277	SEPA EIS Review	3,150.00	\$3,150 base + \$120/hour per staff person after 20 hours		WCC 16.08
8278	Subdivision: Short Plat Alteration	630.00	per application		WCC 21, 22
8280	Subdivision: Exemption Review	900.00	per application includes exemption stamp		WCC 20, 21, 22
8281	Subdivision: Lot of Record/Lot Consolidation Determination	480.00	\$480 per application. Review for up to 4 lots, \$120 each group of 4 (or portion of 4) in excess of first 4 lots. Includes legal lot stamp.		WCC 20, 21, 22
8282	Subdivision: Final Short Plat or Subdivision Plat	1,255.00	per application		WCC 21, 22
8283	Subdivision: Preliminary Plat, Binding Site Plan, Preliminary	6,540.00	per application		WCC 21, 22
8284	Subdivision: Short Plat	3,390.00	per application		WCC 21, 22
8286	Subdivision: Binding Site Plan General and/or Specific	1,255.00	per application		WCC 20, 22
8287	Subdivision: Variance, Administrative	1,255.00	per application		WCC 21, 22
8288	Zoning: Administrative Approval	1,440.00	per application		WCC 20., 22
8290	Zoning: Conditional Use	3,240.00	per application		WCC 20, 22
8291	Zoning: Non-Conforming Use Certificate	630.00	per application		WCC 20, 22
8292	Zoning: Variance	2,750.00	per application		WCC 20, 22
8294	Transfer of Development Rights Certification	150.00	per application		WCC 20, 22
8296	Open Space Land (Application or Transfer)	575.00	Per Application		WCC 03.28.010

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
8297	GMA Development Agreement	3,465.00	per application		RCW 36.70B.170 (4)
8298	Subdivision Variance, Hearing Examiner	2,750.00	per application		WCC 21, 22
8438	Comprehensive Plan and/or Development Regulation Docketing Fee	405.00	Per application		WCC 22
8440	LSS/BSP Subdivision Alteration	1,225.00	per application		WCC 22
8500	Marijuana Waiver-set back	120.00	per application		WCC 20, 22
8503	Transfer of Development Rights Application	240.00	Per Application based on 2 hours of staff time		WCC 20, 22
9020	Subdivision: Preliminary Long Plat, Binding Site Plan (per lot)	120.00	Per Lot		WCC 21, 22
9023	Pre Application Meeting / Development Consultation	500.00	per application		WCC 22
9025	Legal Notice	120.00	per application		WCC 22

WHATCOM COUNTY PLANNING & DEVELOPMENT SERVICES
BUILDING SERVICES DIVISION

2021/2022 UNIFIED FEE SCHEDULE POLICY

The Unified Fee Schedule Policy is a supplemental extension of the Unified Fee Schedule (UFS) and shall be adopted by Whatcom County as an integral part of, and not separate from, the UFS. The UFS Policy is a practical mechanism intended to provide additional information and clarification regarding individual fees and any of their associated details and foundation.

DEFINITIONS:

Certificate of Occupancy – As defined and required per the current adopted editions of the International Building Code (IBC), Section 111 and the International Residential Code (IRC), Section R110.

Outside Plan Review – A discretionary program available through the Whatcom County Building Services Division, which allows an approved private service provider to perform the plan check/review phase of the permit application review process.

Pre-application Review – A program available to applicants with large and/or complicated project proposals. The program allows the applicant to submit approved preliminary information, which is then pre-reviewed by appropriate staff. The applicants and their consultants then attend a scheduled meeting where information related to their project and pending application submittal is exchanged and discussed.

Project Valuation – A square foot value established for a respective portion of a building according to its proposed use. See UFS Policy, Addendum A. All applicable values are tabulated to determine one total project valuation. The total project valuation is then used to determine the applicable Building Permit Fee according to UFS #8412 through #8420 and Plan Check Fee according to UFS #8243.

Repeat Plan – A set of plans for a specific building, which the applicant intends to build multiple times, with no or substantially minor changes, and under the same design criteria. The plans and related information are submitted for review and Repeat Plan File Setup prior to application for a permit to construct the specific building on a given site. See UFS Policy, Building Services Division, Repeat Plan Permit Applications, Addendum C.

Reuse Plan – A set of plans for a specific building for which the applicant has already received a building permit. Now the applicant intends to build the same building again, with no or substantially minor changes, and under the same design criteria. Clearly legible copies of the reviewed/approved plans and related information are submitted for application to build the same building on a new site. See UFS Policy, Building Services Division, Code Interpretation #2002-01, Addendum D.

Unified Fee Schedule (UFS) – The schedule format document approved by the governing authority of Whatcom County, which lists and categorizes all fees the County is authorized to charge for the services it is mandated to provide.

GENERAL POLICY:

The establishment and assessment of fees is per Whatcom County as the governing authority and per the code editions published by the International Code Council and currently adopted by Whatcom County, with particular reference to the code sections related to fees (example: 2015 IBC Section 109).

Fees shall be collected for any nonexempt work (IBC Section 105.2/IRC Section R105.2) commenced without first obtaining a permit and/or for work by Whatcom County staff related to a permit application or to a project, whether or not a permit is then or subsequently issued.

The valuation determined by permit review will be rounded up to the nearest full \$1,000 in value when the permit system calculates the Building Permit fee (UFS #8413 through #8420).

SPECIFIC POLICIES:

1. #8379 Building Permits Repeat Plan File Setup
Rate Basis: 65% of Building Permit (UFS #8412 through 8420).

Repeat Plan File Setup is a substantially similar process to typical plan submittal and plan check review. It involves all the same processes, which are intended to be compensated through the Plan Check Fee (UFS #8243). The Plan Check Fee is 65% of Building Permits (UFS #8412 through 8420), respective to project valuation. See UFS Policy, Building Services Division, Construction Fee Schedule, Addendum A (residential/accessory) or Square Foot Construction Costs, Addendum B (commercial) for project valuation and, Addendum C, Repeat Plan Permit Applications for a basic explanation of the repeat plan file setup program.

2. #8381 Building Permits: Commercial

Rate Basis: Per UFS Building Permit Fee, #8412 thru 8420 according to in-house calculation of valuation or approved bid documentation, and Plan Check Fee, #8243.

Project valuation to establish permit fees for commercial projects is derived from the Square Foot Construction Costs table, listed and updated approximately biannually, in the Building Safety Journal published by the International Code Council. See UFS Policy, Building Services Division, Square Foot Construction Costs example, Addendum B. Applicants have complained on occasion that their projects don't fit the table and can be completed for less than the value established by the table. There is some case-by-case merit to this argument. The table is somewhat general and does not adequately address certain specific types of projects. IBC Section 108.3 allows the Building Official to accept detailed estimates to establish valuation. The estimate documentation must meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official.

3. #8382 Building Permit: Reinstatement

Rate Basis: 50% of original Building Permit Fee (UFS #8412 thru 8420) within 12 months of expiration and no code change.

The rate amount is based on the language in the 1997 Uniform Building Code (UBC), Section 106.4.4, except that the Building Official has determined that the fee shall be one half (50%) of the original Building Permit Fee per the current UFS #8412 thru 8420. No changes shall have been made or will be made in the original plans and specification for such work, and provided that suspension or abandonment has not exceeded one year (12 months), and further provided that there has been no change in the applicable adopted code editions. The policy assumes all work to be inspected is accessible and includes an average of one reinspection per inspection category. Under the terms of the policy, as described herein, this includes the service through final inspection and issuance of a certificate of occupancy.

4. #8383 Building Permit: Work Started Without a Permit

Rate Basis: UFS Building Permit Fee (#8412 thru 8420) multiplied by two.

The rate amount is based on the language in the 1997 UBC, Section 107.5.2, except that the Building Official has determined that the investigation fee shall be equal to the amount of the Building Permit Fee, UFS #8412 thru 8420. The purpose and intent of the fee is to recover some of the miscellaneous extra staff costs related to the enforcement actions associated with such issues. The investigation fee, in addition to the permit fee, shall be collectable, whether or not a permit is then or subsequently issued. The payment of such investigation fee shall not

exempt any person from compliance with all other provisions of the current adopted codes nor from any penalty prescribed by law.

5. #8384 Building Permit: Repeat/Reuse Application

Rate Basis: 50% less than the original Plan Check Fee, per UFS #8243.

The discounted rate applies to 1.) Applications made on projects that have completed the Repeat Plan File Setup process, see UFS Policy, item #1 previous, or 2.) Reuse applications that meet the criteria per Building Services Division, Code Interpretation #2002-01, included in this Policy as Addendum D. The intent of the discount is to more accurately reflect the cost of providing the service, including not charging applicants for work not performed. While some related administrative and follow-up staff time is required for such applications, little or no additional plan review is required.

6. #8388 Fire: Administrative/Miscellaneous Review -Residential

Rate Basis: \$60.00 per review

This fee is to more accurately reflect the cost of providing this service and recover Fire Marshal staff time not previously charged. The fee is for review of administrative, discretionary and similar types or applications, such as subdivision, conditional use, variances, cottage industries and the like.

7. A. #8366 Construction Permit: Pre-application Review

Rate Basis: \$500.00 base plus \$120.00 per hour after the first 1.5 hours.

In general, Pre-application Review meetings are limited to a maximum 1.5 hours (90 minutes) and are scheduled accordingly. Historically, this pattern has been sufficient with minor exceptions where individual staff members agree to follow up with applicants at a later time for issues which require additional research. On rare occasions, a complicated project or complicated issue related to a project warrants a longer meeting or extensive additional research by one or more staff members. Such issues may not have been anticipated by the applicant or may have been unanticipated by staff due to inaccurate or incomplete information. The inclusion of an hourly rate, in addition to the base fee, allows staff some flexibility in extending a meeting when conditions allow or to continue additional research. It provides a mechanism for recovering some service costs for such unanticipated additional work. Neither the base fee nor the hourly rate is intended to recover all such cost for this service.

B. #8422 Construction Permit: Reduced Pre-application Review

Rate Basis: \$250.00 base plus \$120.00 per hour after the first 1.5 hours.

Pre-application meetings at a reduced rate basis are reserved for commercial projects and, to a lesser degree, residential and/or accessory projects that have chosen to or have been required to go through a discretionary permit review. Discretionary permit applications are generally expensive. They receive staff review and comment and usually include conditions of approval. However, the review, comments and conditions are typically general in nature, since the information provided for review is typically preliminary in scope at the discretionary review phase. Through experience, staff has learned that certain types of projects benefit from additional and more detailed preliminary review typical of pre-application meetings, including the opportunity to ask and answer questions specific to the project. Such projects are often complicated in scope, involve inexperienced or volunteer applicants, involve multiple natural resource issues or combination of these and other factors. Because significant expense and review has already occurred, these meetings involve a reduced number of staff participants, thus the reduced rate basis.

8. #8373 Outside Plan Review

Rate Basis: Less 25% of Building Permit Plan Check Fee, UFS #8243, according to the conditions of the Unified Fee Schedule Policy.

Whatcom County's work load, as it relates to building permit applications, has historically been subject to fluctuations of undetermined duration due to uncontrollable forces, such as seasonal or weather related, economic, regulatory changes and the like. Such forces may occur simultaneously or overlap and may occasionally be severe. Whatcom County, like other jurisdictions, has limited resources and options to respond to such fluctuations in a timely manner. Workload backlogs occur as a result. Outside Plan Review has been successfully utilized by Whatcom County as one mechanism to respond to work load backlogs. However, because the private plans examiner who performs the outside plan review is paid by the applicant, there is potential for issues related to conflict-of-interest and the Public Service Inspector must be extra vigilant when performing inspections on these projects. In addition, the private plans examiner is not as accessible as County staff when problems or question arise. Therefore, it is recognized, potentially, as less than optimal.

Outside Plan Review (OSR) will be available to applicants as an option. However, the Building Official has discretion whether to maintain the availability of this option. The applicant must request OSR at the time of the application submittal appointment. The application file will be "marked" OSR at that time. However, marking the file is no guarantee, implied or otherwise, that the specific project application or any given project application will be eligible for OSR. Marked application files will

only be routed to OSR if the internal backlog for plan review exceeds the timeline goal of the Building Services Division. It is the goal of the Division to review each plan within a four week or less time frame, starting from the date that the application is determined to be complete and ready for plan review. The time frame goal may be subject to adjustment or modification according to work load, operation and/or management needs of the Building Services Division. The plan review phase is typically the last major review before the application is approved for permit issuance, usually followed only by final review. All other required reviews applicable to the project must be completed before an application will be routed to OSR unless approved otherwise by the Building Official.

The intent of the discount is to more accurately reflect the cost of providing the service, including not charging applicants for work not performed. The OSR program requires more administrative and follow-up staff time than the Repeat/Reuse Application program, but there is still little or no additional plan review required.

9. #8349 Plumbing: Complex Systems and #9010 Mechanical Code: Complex Systems
Rate Basis: UFS Building Permit Fee (#8412 thru #8420) and Plan Check Fee (#8243)

The Building Services Division reserves the flexibility to base fees for complex plumbing and/or mechanical systems on the valuation of the project instead of the typical per-appliance provisions currently in the Unified Fee Schedule. It is increasingly common for new innovative solutions to residential, commercial and industrial plumbing and mechanical problems to involve complex, integrated systems utilizing multiple appliances. Two possible examples are an integrated solar and geothermal residential heating system or an industrial grade flash freezing system for a berry processing plant. Both systems are easily described as complex and do not fit the usual review and inspection mode. They typically require extensive plan review, communication with consultants, multiple site inspections and, in some cases, extensive testing protocols developed by licensed design professionals.

Reviewed and Approved:



Mark Personius, Director
Planning & Development Services

Dated: 8-3-2020



Curtis Metz, Manager
Building Services Division

Dated: 8/3/2020

UNIFIED FEE SCHEDULE POLICY
BUILDING SERVICES DIVISION
ADDENDUM A

CONSTRUCTION FEE SCHEDULE ADDENDUM
(Revised July, 2020 - Effective January 1, 2021)

TYPE OF CONSTRUCTION	VALUE PER SQUARE FOOT
SINGLE FAMILY RESIDENCE: Living Space - All Floors Remodel/Renovation (whichever is less) Upper level unfinished spaces Basement - open frame/unfinished	\$115.00 Or valuation per apprvd bid which ever is less \$58.00 \$45.00 \$45.00
GARAGE: Attached/Detached with insulation & drywall Detached, interior frame exposed	\$45.00 \$34.00
CARPORT	\$23.00
COVERED PORCH/DECK UNCOVERED PORCH/DECK	\$28.00 \$21.00
ACCESSORY/AGRICULTURAL STORAGE: Wood Frame/unfinished Wood Frame/finished Pole Type	\$34.00 \$39.00 \$23.00
GREENHOUSES: Commercial, soft skin Commercial, hard skin Residential, soft skin Residential, hard skin	\$16.00 \$36.00 \$16.00 \$34.00
MISC. CONSTRUCTION/DOCKS, ETC: Floating Docks Piling Supported Docks Ramps Individual Piles	\$45.00 \$45.00 \$45.00 \$500.00
MISC. CONSTRUCTION/ADDITIONS: Sun Room Retaining Walls (per square foot) Foundations (per linear foot)	\$68.00 \$28.00 \$113.00
MOBILE HOMES INSTALLATION: Mobile Home Plan Review Fee Single Wide (in Mobile Park) Single Wide (on Residential Lot) Double Wide (in Mobile Park) Double Wide (on Residential Lot) Triple Wide (in Mobile Park) Triple Wide (on Residential Lot) Quadruple Wide (in Mobile Park) Quadruple Wide (on Residential Lot)	\$120.00 (per story) \$275.00 (per story) \$385.00 (per story) \$440.00 (per story) \$550.00 (per story) \$550.00 (per story) \$660.00 (per story) \$660.00 (per story) \$770.00

UNIFIED FEE SCHEDULE POLICY
BUILDING SERVICES DIVISION

ADDENDUM B (SAMPLE TABLE)

Square Foot Construction Costs ^{a, b, c}

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	247.86	239.47	233.25	223.81	210.17	204.10	216.62	195.46	188.40
A-1 Assembly, theaters, without stage	227.10	218.71	212.49	203.05	189.41	183.34	195.86	174.70	167.65
A-2 Assembly, nightclubs	191.96	186.56	182.12	174.70	164.94	160.39	168.64	149.29	144.33
A-2 Assembly, restaurants, bars, banquet halls	190.96	185.56	180.12	173.70	162.94	159.39	167.64	147.29	143.33
A-3 Assembly, churches	229.69	221.30	215.08	205.64	192.37	187.27	198.45	177.66	170.60
A-3 Assembly, general, community halls, libraries, museums	192.20	183.81	176.59	168.15	153.51	148.44	160.96	138.80	132.75
A-4 Assembly, arenas	226.10	217.71	210.49	202.05	187.41	182.34	194.86	172.70	166.65
B Business	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08
E Educational	209.90	202.64	196.82	188.34	175.49	166.60	181.86	153.45	148.75
F-1 Factory and industrial, moderate hazard	117.60	112.19	105.97	101.84	91.54	87.26	97.61	75.29	70.95
F-2 Factory and industrial, low hazard	116.60	111.19	105.97	100.84	91.54	86.26	96.61	75.29	69.95
H-1 High Hazard, explosives	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	N.P.
H234 High Hazard	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	63.56
H-5 HPM	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08
I-1 Institutional, supervised environment	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
I-2 Institutional, hospitals	335.53	328.23	321.81	312.65	296.45	N.P.	305.67	276.99	N.P.
I-2 Institutional, nursing homes	233.12	225.82	219.40	210.24	195.51	N.P.	203.26	176.05	N.P.
I-3 Institutional, restrained	227.71	220.41	213.99	204.83	190.84	183.78	197.85	171.37	163.02
I-4 Institutional, day care facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
M Mercantile	142.95	137.54	132.11	125.68	115.38	111.83	119.62	99.73	95.77
R-1 Residential, hotels	199.70	192.92	186.99	179.78	164.90	160.43	179.93	148.60	143.96
R-2 Residential, multiple family	167.27	160.49	154.56	147.35	133.71	129.23	147.50	117.40	112.76
R-3 Residential, one- and two-family ^d	155.84	151.61	147.83	144.09	138.94	135.27	141.72	130.04	122.46
R-4 Residential, care/assisted living facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
S-1 Storage, moderate hazard	108.99	103.58	97.35	93.22	83.14	78.87	88.99	66.89	62.56
S-2 Storage, low hazard	107.99	102.58	97.35	92.22	83.14	77.87	87.99	66.89	61.56
U Utility, miscellaneous	84.66	79.81	74.65	71.30	64.01	59.80	68.04	50.69	48.30

**Steel stud rental storage bldgs./steel strg containers, S-1 occupancy, Type 11-B construction: \$90.25 x 0.5685=\$51.31

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use groups) = \$45.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted

(Note: Building Safety Journal Square Foot Construction Costs table in effect at time of submittal in July of 2020 and including an internally adjusted fee for S-1, Type II-B, steel frame or steel stud rental storage buildings, steel storage container structures and unfinished basements. The most current available table will be referenced)

UNIFIED FEE SCHEDULE POLICY
BUILDING SERVICES DIVISION

ADDENDUM C

REPEAT PLAN PERMIT APPLICATIONS

Thank you for participating in our Repeat Plan Permit program. The intent of this program is to substantially reduce the time necessary to obtain a building permit by eliminating the waiting period in plan review. Since your plans are “pre-approved”, they will not be required to go through the normal plan review process (they’re already approved!). To help expedite your permit you will need to supply sufficient information for all departments to perform their reviews.

INITIAL REPEAT PLAN APPLICATION

1. Make appointment with a Plans Examiner to submit Repeat Plans.
2. Bring 2 complete sets of plans including floor plans and elevations, energy compliance forms and engineering (if required) to appointment.
3. A file will be set up for your Repeat Permit. Every effort will be made to review repeat plans and related information within two weeks of the date submitted.
4. You will be notified by a Plans Examiner when the repeat plans are ready to pick up. The fee for Repeat Plan file set up and review will be paid at this time.
5. The fee for Repeat File set up shall be per UFS #8379, which is 65% of the calculated building fee. See UFS Appendix B, PDS Policy #1
6. You will receive one set of approved plans, energy compliance forms, and engineering (if required). You will also receive a partially completed permit application form, which is part of your repeat permit documents.

PULLING PERMIT APPLICATIONS OFF REPEAT PLANS

When you are ready to pull a permit from your pre-approved repeat plans, you will need to bring the following information to your application appointment:

1. Photocopy of your partially completed repeat permit application form. You will need to fill in the site-specific information at the top of the application (parcel number, site address, etc.) and sign the bottom of the application.
2. Two complete copies of your pre-approved repeat plans with all plan review comments and corrections.
3. Two copies of your pre-approved energy compliance forms and engineering calculations (if required).
4. Other applicable documents normally required to apply for a building permit. (See the checklist of required information in the Residential Structures application packet.)

All other departmental reviews such as zoning, land disturbance, and Health Dept. will be completed prior to permit issuance.

Your construction plans are valid for sites meeting design criteria indicated on plans (i.e. 25 psf snow load region, 1500 psf assumed soil bearing capacity, etc.). If your proposed site conditions do not meet design criteria indicated on plans, plans will not be valid and additional review by this department will be required. Fees are required for additional review.

Your repeat plans are valid until the next applicable code changes. At that time, if you wish to re-instate your repeat permit, a supplementary plan review and additional fees (\$120.00 minimum) will be required.

UNIFIED FEE SCHEDULE POLICY
BUILDING SERVICES DIVISION

ADDENDUM D

CODE INTERPRETATIONS

WHATCOM COUNTY PLANNING AND DEVELOPMENT SERVICES
BUILDING SERVICES DIVISION

NUMBER: 2002-01

EFFECTIVE DATE: 2/15/02

REVISION DATE: 11/1/07

SUBJECT: Conditions of discounted plan review fee for Reuse Plans.

CODE: Current adopted edition of the International Residential Code (IRC), Sections R106 & R108

SUBMITTED BY: Wain Harrison

APPROVED BY: J.E. "Sam" Ryan

STATEMENT OF INTERPRETATION:

Whatcom County Building Services Division will discount 50% of the plan review fee for specific individual permit applications on a case-by-case basis, subject to the Building Official's discretion. A review fee discount will apply for reuse residential plans, based on the current adopted Unified Fee Schedule, subject to the following conditions:

1. The plan in question must have been previously reviewed by Building Services within one year of the date of the current application for the reuse plan submittal.
2. The applicant must provide the most recent previous permit number associated with the reuse plan; submit two clear, legible copies of the previously reviewed plan drawings with all the Plan Examiner notes, conditions and labels visible; provide copies of all relevant documents, such as engineer calculations, energy code forms, truss layout/engineering and the like.

3. The current application for the reuse plan submittal shall have no more than minor nonstructural changes with no alterations or expansion of the original building footprint. All changes must be clearly indicated on the plan drawings.
4. Engineered reuse plans must be accompanied by a letter from the engineer of record approving the use of the engineering for the specific plans at the new proposed building site. Any proposed changes to the plan drawings, minor or otherwise, must be reviewed and approved in writing by the engineer of record. The written documentation must be stamped and signed by the engineer.

Any applications submitted, which do not meet all of the above applicable conditions, will not be considered a reuse plan submittal. The application will be subject to the full plan review fee, based on the current adopted Unified Fee Schedule.



**WHATCOM COUNTY
EXECUTIVE ORDER 2021-06**
Amendment to the 2021 Unified Fee Schedule

WHEREAS, the 2021 Unified Fee Schedule was adopted by County Council through Ordinance No. 2020-062; and

WHEREAS, the Whatcom County Council adopted Ordinance No. 2021-041 the Commercial Property Assessed Clean Energy and Resiliency Program (C-PACER) requiring an update to our UFS; and

WHEREAS, Planning and Development Services Department will be collecting the new Commercial Property Assessed Clean Energy and Resiliency program (C-PACER) fee; and

WHEREAS, a new fee is to be established for this new service; and

WHEREAS, the County Executive is authorized by County Ordinance No. 2007-070 to make modifications to the Unified Fee Schedule by Executive Order.

NOW, THEREFORE, BY VIRTUE OF THE POWER VESTED IN ME BY THE HOME RULE CHARTER FOR WHATCOM COUNTY, I HEREBY ORDER, EFFECTIVE AUGUST 2, 2021, THAT THE 2021 UNIFIED FEE SCHEDULE SHALL BE AMENDED TO INCLUDE THE FOLLOWING FEES TO BE LISTED UNDER THE HEADING OF PLANNING AND DEVELOPMENT SERVICES DEPARTMENT:

UFS #	Description	Current Rate	Rate Basis	Proposed Rate	2021 Proposed
New	C-PACER Application Fee	New	Per application	\$500.00	New fee Authorization: WCC 16.50
New	C-PACER Program Fee	New	Based on project valuation	1% with a \$2,500 minimum and a \$15,000 maximum	New fee Authorization: WCC 16.50

DATED THIS 4th DAY OF August, 2021.

Satpal Singh Sidhu, County Executive

Health Department					
Environmental Health - PDS Related Fees ONLY					
UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
1462	PDS Verification - Water	135.00	Per Water Supply		Unfd Fee Schdl Ordinance
1491	PDS Verification - OSS	142.00	System		Ordinance
1502	OSS Plat Approval Base Chg	360.00	Base Chg + Lot		Ordinance
1503	OSS PDS Plat Approval per lot Review	120.00	Per Lot		Ordinance
4986	PDS - Env. Land use reviews (regular project)	126.00	Each		Ordinance
4987	PDS - Env. Land use reviews (large project)	265.00	Each		Ordinance

Public Works - Engineering Fees					
Engineering Administration					
UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
2912	3% Technology Fee - Public Works		Per Permit/Application	3% charged on total permit/ap	UFS Ordinance
2351	Address Assignment	35.00	per address		RCW 58.17.280
2352	Address Assignment New Subdivision/Short Subdivision 2-7 Lots	35.00	per lot		RCW 58.17.280
2353	Address Assignment New Subdivision 8-10 Lots	250.00	per subdivision		RCW 58.17.280
2354	Address Assignment New Subdivision 11-30 Lots	300.00	per subdivision		RCW 58.17.280
2355	Address Assignment New Subdivision 31-100 Lots	400.00	per subdivision		RCW 58.17.280
2356	Address Assignment New Subdivision >100 Lots	4.00	per lot over 100 lots		RCW 58.17.280
2365	Chapter 2, Storm Mgmt & Special Districts - Develop Stds	18.75	per publication	125 pgs. @ \$0.15/pg.	UFS Ordinance
2366	Chapter 3, Land Clearing - Develop Stds	3.00	per publication	20 pgs. @ \$0.15/pg.	UFS Ordinance
2368	Chapter 5 - Road Standards - Develop Stds	32.40	per publication	216 pgs. @ \$0.15/pg.	UFS Ordinance
2369	Copies - Microfilm Electrostatic	2.00	per copy		UFS Ordinance
2371	Copies 1" = 1 mile County Road Map	10.00	per copy		UFS Ordinance
2372	Copies 11" x 17" Maps	0.50	per copy		UFS Ordinance
2373	Copies 18" x 18" Maps	2.00	per copy		UFS
2374	Copies 18" x 24" Maps	2.00	per copy		UFS Ordinance
2375	Copies 24" x 24" Maps	2.00	per copy		UFS Ordinance
2376	Copies 24" x 36" Maps	3.00	per copy		UFS Ordinance
2379	Copies - Scanned Aerials 11x17	2.00	per copy		UFS Ordinance
2418	Repeat Review	120.00	per hour		UFS Ordinance
2419	Rsrch Ttl/Srvy/Eng Frms	120.00	per hour		UFS Ordinance
2420	Rev Enc Prmt Com Drwy & Existing Private Roads	250.00	each		WCC 12.16.90
2421	Rev Enc Prmt Com Utility Service	100.00	< 100 ft.		WCC 12.16.90
2422	Rev Enc Prmt Misc.	0.30	per foot >250 ft		WCC 12.16.90
2423	Rev Enc Prmt Misc.	75.00	<250 ft		WCC 12.16.90
2424	Rev Enc Prmt Gas, Power, Communication Installation	0.35	per foot > 600 ft		WCC 12.16.90
2425	Rev Enc Prmt Gas, Power, Communication Installation	225.00	< 600 ft.		WCC 12.16.90
2426	Rev Enc Prmt Misc Rdwy	0.30	per foot >500 ft		WCC 12.16.90
2427	Rev Enc Prmt Misc Rdwy	175.00	<500 ft		WCC 12.16.90
2428	Rev Enc Prmt Rd Cnst	0.90	per foot >300 ft		WCC 12.16.90
2429	Rev Enc Prmt Rd Cnst - Short Plat Rd	325.00	<300 ft		WCC 12.16.90
2430	Rev Enc Prmt Res Drwy	100.00	each		WCC 12.16.90
2431	Rev Enc Prmt Res Utlty Service	100.00	<100 ft.		WCC 12.16.90
2432	Rev Enc Prmt Sidewalks	0.30	per foot >500 ft		WCC 12.16.90
2433	Rev Enc Prmt Sidewalks	175.00	<500 ft		WCC 12.16.90
2435	Rev Enc Prmt Storm Drain	0.35	per foot >300 ft		WCC 12.16.90

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
2436	Rev Enc Prmt Storm Drain	100.00	<50 feet		WCC 12.16.90
2437	Rev Enc Prmt Storm Drain	200.00	50 ft. to 300 feet		WCC 12.16.90
2438	Rev Enc Prmt Sewer Utility Installation	0.35	per foot >500 ft		WCC 12.16.90
2439	Rev Enc Prmt Sewer Utility Installation	225.00	<500 ft		WCC 12.16.90
2440	Rev Enc Prmt Water Utility Installation	0.35	per foot >500 ft		WCC 12.16.90
2441	Rev Enc Prmt Water Utility Installation	225.00	<500 ft		WCC 12.16.90
2775	Copies/Printing of Maps - black & white	0.15	per linear inch (on longest side)	Actual Cost	UFS
2776	Copies/Printing of Maps - color	0.35	per linear inch (on longest side)	Actual Cost	UFS
2777	Copies/Printing - color - 8 1/2" x 11", 8 1/2" x 14", 11" x 17"	0.25	per page		UFS
2778	Copies/Printing - black/white 8 1/2" x 11", 8 1/2" x 14", 11" x 17"	0.15	per page		RCW42.56.070(7)(b), 42.56.070(8), 42.56.120
2779	Utility pole installation	100.00	per job		WCC 12.16.90
7178	Chapter 1, Administration - Develop Stds	1.20	per publication	8 pgs. @ \$0.15/pg.	UFS Ordinance
8132	Document Recording Fees		actual cost	Fees charged by Auditor's Of	RCW 36.18.10
8139	Moving Permit - Building	10.00	ea	per piece	WCC 10.32
8197	Road Establishment Petition Processing	350.00	per Petition. Excludes: RCW 36.81.020-required \$300 bond.		RCW36.81
9014	Rev Enc Prmt Res Utility Service	0.30	per foot > 100 ft.		WCC 12.16.90
9015	Rev Enc Prmt Utility Repair	100.00	< 30 ft.		WCC 12.16.90
9016	Rev Enc Prmt Com Utility Service	0.30	per foot > 100 ft.		WCC 12.16.90
9017	Notary Service	8.00	per notary signature & seal		UFS
9021	Computer Disk	10.00	each		UFS
Engineering Development					
2755	Preliminary Subdivision Application Processing	1,000.00	per application. See Addendum.		WCC 21.01.070
2756	Short Subdivision Application Processing	2,000.00	per application. See Addendum.		WCC 21.01.070
2758	Preliminary Binding Site Plan Application Processing	1,000.00	per application. See Addendum.		WCC 21.01.070
2849	Security, Warranty, establishment and administration	150.00	per security document.		WCDS 110.B
2850	Security, Deferred Work, establishment and administration	100.00	per security document.		WCDS 110.C
2851	Trail Permit signage fabrication and installation		Actual cost.		WCC 12.14.060
2852	Planned Unit Development Application processing.	1,500.00	per Application.		WCC 20.85
2873	Latecomers Agreement Administrative Fee	450.00	per agrmnt plus \$150/parcel w/in the Assessment Area plus 1.5% of construction costs		Ord 98-033
2874	Subdivision, Short Subdivision, Planned Unit Development, General Binding Site Plan, or Specific Binding Site Plan amendment, alteration, modification, and/or vacation processing	120.00	per hour		WCC 21.04.120, WCC 21.05.110, 21.06.030, WCC 21.07.110, WCC 21.08.040
7166	Technical services and review	120.00	per hour. See Addendum.		WCC20.04.090, 091, 092

UFS#	Desc	Rate	RateBasis	Note	FeeAuthor
7167	Stormwater management review	120.00	per hour.		WCC 20.04.090, 091, 092
7168	Site visit	120.00	per hour, including travel time.		WCC 12.08 & 12.16.090
7169	Pre-Application Meeting	300.00	per Application. See Addendum.		UFS
7170	Trail Permit Determination	25.00	per project		WCC12.14.170
7172	Preliminary Traffic & Concurrency Information Form Review	75.00	per original or revision.		WCC 20.78
7173	Traffic review	120.00	per hour.		WCC 12.08
7174	General and/or Specific Binding Site Plan Application Processing	450.00	per application, plus \$100/lot. Includes: one original and revision review of ingress/egress and/or stormwater management; construction inspections; two final General and/or Specific Binding Site Plan checkprint reviews; record drawing review.		WCC 21.06
7175	Final Subdivision Application processing	1,000.00	per Application + \$100.00/lot. Includes one final construction inspection site visit, two final plat checkprint reviews, and one mylar review.		WCC 21.06
7176	Preliminary Stormwater Proposal Form Review	50.00	per original or revision.		WCC20.80.630
8135	WCDS Formal Variance Request Form Processing	400.00	per form per cited varied Standard.		UFS Ordinance
8136	WCDS Administrative Appeal Processing	300.00	per appeal.		UFS Ordinance
8140	Trail Permit Application Processing	250.00	per application. Includes: one site visit and permit preparation and recording, both by County		WCC12.14.170
9008	Security, Performance, establishment and administration	200.00	per security document.		WCDS 110.A
Flood Control Zone District					
2442	Stormwater Review - Prelim. Proposal	25.00	Per Review		Unfd Fee Schdl Ordinance
2443	Stormwater Review - Design Report	50.00	Per Report		Unfd Fee Schdl Ordinance
2780	Flood: Flood Review Non Bldg Permit	120.00	Per review		WCC 15, 2003 IRC Section R323
2781	Flood: Flood Building Permits	240.00	Per Review		WCC 15,2003 IRC Section R323
Stormwater					
7185	Capital Facilities Charge	1,730.00	Each Equivalent Service Unit (ESU)	As defined in WCC 16.30	WCC 16.30.120

Whatcom County Public Works Unified Fee Schedule Addenda

Effective Date: January 1, 2021

UFS No	Includes	Excludes	Note(s)
2755 Preliminary Subdivision Application Processing	<ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One ingress/egress (including drawings) review and sight distance evaluation; • One stormwater management (including drawings) review; • One traffic (including <i>Traffic Impact Analysis</i> report) review; • One development impact mitigation determination; • One Technical Review Committee (TRC) meeting attendance; • One initial <i>Staff Report</i> input preparation; • One Public Hearing attendance; and • All correspondence, conversations, meetings, and site visits that directly relate to the above. 	All services related to minor changes to preliminary approval.	
2756 Short Subdivision Application Processing	<ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One Technical Review Committee (TRC) meeting attendance; • One <i>preliminary approval conditions</i> or <i>Notice of Additional Requirements</i> preparation effort; • One initial and revision review of ingress/egress; • One stormwater management review; • One development impact mitigation determination; • Five construction inspections (first inspection to include on-site pre-construction meeting); • Two short plat checkprint reviews; and • One final mylar review. 	All licensed professional-prepared drawings review.	
2758 Preliminary Binding Site Plan Application Processing	<ul style="list-style-type: none"> • One <i>Preliminary Traffic and Concurrency Information</i> form review; • One <i>Preliminary Stormwater Proposal</i> form review; • One ingress/egress (including drawings) review and sight distance evaluation; • One stormwater management (including drawings) review; • One traffic (including <i>Traffic Impact Analysis</i> report) review; • One development impact mitigation determination; • One Technical Review Committee (TRC) meeting attendance; • One initial <i>Staff Report</i> input preparation; • One Public Hearing attendance; and • All correspondence, conversations, meetings, and site visits that directly relate 	All services related to minor changes to preliminary approval.	

UFS No	Includes	Excludes	Note(s)
7166	<p>to the above.</p> <ul style="list-style-type: none"> • Licensed professional-prepared drawing review; • SEPA review; • Construction <i>Change Order</i> processing; • Work performed under an <i>Extraordinary Inspection Request</i>; • Ingress/egress review; • Stormwater management review; • <i>Staff Report</i> input preparation; • Technical Review Committee (TRC) meeting attendance; • Public Hearing attendance; • Preliminary approval conditions preparation; • <i>Notice of Additional Requirements</i> preparation; • Development impact mitigation determination; • Exempt Land Division Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Boundary Line Adjustment Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Additional plat or short plat checkprint review; • Record drawing checkprint review; • Survey & legal description review; • <i>Haul Road Agreement</i> preparation; • Agricultural Short Subdivision Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Administrative Permit (ADM) Application processing (\$360 base up to three hours then \$120/hr for each additional hour); • Conditional Use Permit (CUP) Application processing ((\$600 base up to five hours then \$120/hr for each additional hour); • WSDOE <i>Stormwater Management Manual for Western Washington</i>-required <i>Declaration of Covenant and Grant of Easement</i> document preparation for recording at Developer's expense. • Site review/inspection. 		<p>This hourly rate fee also applies when minimum service allowances stated in UFS Nos 2755, 2756, 2758, 7174, and 7175 are exceeded.</p>
7169	<ul style="list-style-type: none"> • Meeting preparation (i.e., <i>Pre-Application Meeting Request</i> form review, file research, and site visit (including preliminary sight distance evaluation)); • Meeting attendance; and • Findings/summary preparation. 	<p>Development impact mitigation determination.</p>	<p>Per current WCC 2.33.030.C: "If the county makes a determination of completeness within one year of the preapplication meeting, the preapplication fee shall be applied to the application cost."</p>