

# Incarceration Prevention and Reduction Task Force Steering Committee

11:00 a.m. - 12:30 p.m., January 6, 2022, Remote-only virtual meeting

If you require special assistance to participate, please contact the County Council Office at least 96 hours in advance.

## Link to join Zoom Webinar

<https://us06web.zoom.us/j/83570864275?pwd=cHhNbFBReGRudE1UQ2VPOEd6TEZOdz09>

Attendees will join the Zoom Webinar without audio or video controls. Webinar Host will invite attendees to speak at the appropriate time during the meeting

- Call in phone number: (253) 215-8782
- Webinar ID: 835 7086 4275
- Password: 17783

## AGENDA

Land Acknowledgement Statement: Before we begin, we acknowledge that we are gathered on the traditional and unceded territory of the Lummi, Nooksack, Samish and Semiahmoo People who have cared for and tended this land since time immemorial. Truth and acknowledgment are critical to building mutual respect and connection across all barriers of heritage and difference. We begin this effort to acknowledge what has been buried by honoring the truth. We pay respect to their elders past and present. Please take a moment to consider the many legacies of violence, displacement, migration, and settlement that bring us together here today. And please join us in uncovering such truths at any and all public events.

### Packet Pages

#### 1. Call to Order

#### 2. IPRTF Communications ..... 1 – 11

*Update/Jill Nixon*

- Updated consultant scope of work to include Justice Project
- Communications roster
- Campaign initiatives recommended by committees

#### 3. Justice Project Needs Assessment ..... N/A

*Discussion/Barry Buchanan*

#### 4. Items for the next Task Force Agenda ..... N/A

#### 5. Other Business

#### 6. Public Comment

1. If you would like to speak, virtually “raise your hand.”
  - a. Online: select the Raise Hand icon
  - b. Phone: Press \*9
2. When called upon to speak, unmute your microphone. Inform the Webinar Host if you would like to enable your video during your comments.
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#### 7. Adjourn

*Meeting summary of the previous meeting is included at the end of the packet for information only. Committee members may suggest changes and/or corrections to the draft summary to [jnixon@co.whatcom.wa.us](mailto:jnixon@co.whatcom.wa.us). Audio recordings are the official meeting record and can be found on the IPRTF and committee [website](#).*

## Upcoming Meetings

Visit the [Task Force website meeting calendar](#) for the most up-to-date meeting schedule  
 At this time, all meetings are held via remote-only Zoom Webinar

<u>IPR TASK FORCE</u> Monthly 2 <sup>nd</sup> or 3 <sup>rd</sup> Monday 9-11 AM	COMMITTEES				
	<u>BEHAVIORAL HEALTH</u> Monthly 3 <sup>rd</sup> Tuesday 9:00-10:30 AM	<u>LEGAL &amp; JUSTICE SYSTEMS</u> Monthly 2 <sup>nd</sup> Tuesday 11:30 AM – 12:30 PM	<u>CRISIS STABILIZATION FACILITY</u> Quarterly, 3 <sup>rd</sup> Thursday 9:30-11:00 AM	<u>INDEX</u> Bi-monthly 1 <sup>st</sup> Thursday 1:30-3:00 PM	<u>STEERING</u> Monthly Various Thursdays 11:00 AM - 12:30 PM
January 10 February 14 March 21 April 18 May 16 June 13 July 18 August 15 September 19 October 17 November 14 December 19	January 18 February 15 <b>March 15 (11:30-1:00)</b> April 19 May 17 <b>June 14*(11:30-1:00)</b> July 19 August 16 <b>September 20 (11:30-1:00)</b> October 18 November 15 <b>December 13* (11:30-1:00)</b>	January 11 February 8 <b>March 15*</b> April 12 May 10 <b>June 14</b> July 12 August 9 <b>September 20*</b> October 11 November 8 <b>December 13</b>	January 20 April 21 July 21 October 20	February 3 April 7 June 2 August 4 October 6 December 1	February 3 March 10 April 7 May 5 June 2 July 7 August 4 September 8 October 6 November 3 December 8

\* Alternate meeting day **Meetings in bold are quarterly joint meetings of the Behavioral Health and Legal & Justice Systems Committees**

## I. Background

### Whatcom Public Health, Safety and Justice Initiative

The Whatcom County Council approved [Resolution 2019-036](#), adopting a statement of public health, safety, and justice facility planning principles for Whatcom County. The resolution identifies a need to plan for a criminal justice system that is built to address the root causes of incarceration and designed with rehabilitation as the goal. This initiative kicked off with the formation of the Stakeholder Advisory Committee (SAC) for the Public Health, Safety and Justice Initiative (aka, The Justice Project).

As the County undertakes this initiative, leadership must enter into a robust community engagement effort and include quality feedback from the public that informs the needs assessment and future recommendations on a new jail facility in Whatcom County.

### Incarceration Prevention and Reduction Task Force

The Whatcom County Incarceration Prevention and Reduction Task Force is a County Council-appointed body of local elected officials, law enforcement and criminal justice officers, courts, citizens, public health professionals, and social service agencies to reduce incarceration through enhanced services along the entire continuum of care, from prevention to post-incarceration.

People with mental illness and chemical dependency have a significant impact on the criminal justice system, jail population, and emergency medical system. Many people return to jail or the emergency room repeatedly as a result of behavioral health struggles. These individuals, and the community as a whole, are better served through robust prevention, treatment, and diversion programs.

Since the Task Force was founded in 2015, it has achieved a number of major accomplishments in the community. However, those efforts have largely gone unnoticed by our residents. Therefore, the Task Force will engage a communications strategist individual or team to assist us with improving our public communication efforts.

## II. Statement of Work

### 1. Phase 1 – The Justice Project: Develop a community engagement plan for the Whatcom Public Health, Safety and Justice Initiative

Goal: Work with the IPRTF Steering Committee and Justice Project Stakeholder Advisory Committee to develop a community engagement plan for all three phases of the Justice Project: The Needs Assessment, the Facility Design and Alternative Analysis, and an examination of feasible financing strategies.

Tasks:

- Meet (in person or remotely) with the IPRTF Steering Committee to review overall goals, expectations, and outcomes of a community engagement plan for the Justice Project, and to discuss the community’s needs and desires for engaging in the Justice Project
- Meet (in person or remotely) with the Justice Project SAC to review overall goals, expectations, and outcomes of a community engagement plan for the Justice Project, and to discuss the community’s needs and desires for engaging in the Justice Project
- Review and evaluate materials and outcomes from the Jail Listening Tour; the Public Health, Safety and Justice Facility Planning Principles; and other related materials, such as (but not limited to):
  - Resolution 2015-047 regarding the Stepping Up Initiative
  - Resolution 2019-030 regarding reducing incarceration of young adults
  - Resolution 2016-072 regarding Incarceration Planning Principles
  - Resolution 2015-310 regarding a Healthy Planning approach
  - Resolution 2019-197 regarding commitment to Whatcom County’s Young Children and their families.
- Incorporate the Government Alliance on Race and Equity (GARE) [Racial Equity Toolkit](#) into the community engagement plan.

Deliverable(s):

**(Add timeline/deadline) Within X months of the executed contract (Per Barry, get someone on board by end of March. So, complete phase 1 by...July 31??)**

1. A community engagement plan to ensure voices and values from across Whatcom County are represented, heard, and incorporated into the planning for the future of public health, public safety, and criminal justice in our community. The community engagement plan will include focused forums and listening sessions, and will create mechanisms, such as community-wide surveys, for community input and feedback on the needs-assessments, location options, and facility designs.
2. A scope of work for a future contractor to organize and implement the community engagement plan and to analyze and summarize community feedback throughout all three phases of the Justice Project.

## 2. Phase 2A – IPRTF Communications: Develop and implement communications campaign

Goal: Work with the IPRTF and its Steering Committee to create a public communication campaign for 3 or 4 Task Force initiatives, projects, key focus areas, activities, or messages to communicate to the target audience(s). The goal of the campaign is to significantly raise awareness of and educate the community about recent achievements and current and future activities. A successful campaign will use public communication best practices that will enhance and optimize the IPRTF's current efforts with:

- Public information and outreach
- Consultation that requests feedback from the public
- Public participation that engages the public in informed dialog with the Task Force

### Tasks:

- Meet (in person or remotely) with the IPRTF Steering Committee to:
  1. Review overall goals, expectations, and outcomes of the contract
  2. Review and refine a core message for 3 or 4 Task Force initiatives and projects
  3. Discuss potential target audience groups for each core message
  4. Review the Task Force's current communications efforts and capabilities and discuss potential improvements
- Review and analyze relevant IPRTF reports and other written materials on the designated initiatives and projects, website, and the current potential new means of public engagement for all jurisdictions within the county.
- Meet (in person or remotely) with the IPRTF and/or Steering Committee to present the plans for each campaign, for IPRTF approval.
- ~~Coordinate and conduct a campaign for each initiative, once approved by the full Task Force.~~
- All content and messaging must use plain language, using the federal plain language guidelines. See: <https://www.plainlanguage.gov/>
- Develop a process for evaluating the success of the communication campaign.

### Deliverable(s):

**(Add timeline/deadline) Submit deliverables within X months of the executed contract**

- Recommend (via written and/or phone consultation) a detailed campaign strategy that the IPRTF can implement immediately. The recommendation will include, for each initiative or project:
  1. Final, refined message
  2. Target audience group, including local media
  3. A toolkit of messaging materials
  4. Content distribution channel(s) and/or strategy
- Provide a process in writing that would evaluate the success of each communication campaign, including data that can be collected and analyzed.

**3. Phase 2B – IPRTF Communications: Develop communications framework for future achievements and initiatives – Add timeline/deadline**

Goal: Develop a communications framework that the Task Force, Steering Committee, and staff can implement when future achievements and initiatives arise. A successful communications framework will:

- Create a standardized process and design for a variety of different topics and key messages
- Define standards, best practices, and guidance for creating engaging content and messaging
- Include a toolkit of communication materials that can be used as templates for future communications
- Determine the most effective content distribution channels for each target audience group

Tasks:

- Educate and provide written tips and guidance to the IPRTF members and/or staff on how to create an effective message and content that is tailored to a specific audience, using best practices for public communication of local government information. Include case studies of similar messaging frameworks that have been successful. Task Force members should be able to create a targeted message on a topic and direct staff to develop and deliver related content.
- Create templates for content and outreach materials that can be used in future campaigns, such as brochures, infographics, community presentations, press releases and other media announcements, newsletters, social media content, and other marketing materials
- Identify all potential target audience groups, such as policy-makers, Tribes, BIPOC community, low-income communities, individuals with lived experience in the criminal justice system and their families, service providers, partner agencies, business owners and employees, local media, community influencers, etc.
- Analyze and identify where the target audience groups get their news and how they prefer to engage with local government.
- Determine the most strategic communication methods for each target audience group, including: content attributes (for example, the effectiveness of personal stories vs. data), outreach materials, and distribution channels, such as optimizing the use of the County website, direct outreach, social media, speaking at events, public forums, infographics, newsletters, traditional media, and other materials, etc..
- Evaluate the current communication efforts to determine what is working, what is not working, and what is missing.

Deliverables:

**(Add timeline/deadline) Submit deliverables within X months of the executed contract**

Create a final report to the Task Force that includes:

1. An Excel spreadsheet that lists all target audience groups, including specific stakeholders and influencers within each group, and the appropriate content type and distribution channel(s) for each group
2. Templates for future marketing and outreach materials
3. Recommendations for improvements to existing communications efforts
4. Provide case studies (2-3) showing successful examples of messaging campaigns in other communities that were focused on similar topics. Provide a 1-2 page summary including details of the campaign topic, methods for messaging, target audience, estimated cost of campaign, and the results and value provided by the campaign.

### III. Qualifications

The individual consultant and/or team should have:

- Minimum of 4 years' experience in a marketing communications field
- Minimum of 2 years' experience with web-based marketing campaigns
- Demonstrated experience in public relations and communications with a government agency
- Excellent writing/editing and verbal communication skills
- Graphical design and layout experience
- Knowledge of social media strategies highly desired

Microsoft Access - Contact Management Database

File Home Create External Data Database Tools Help Tell me what you want to do

Views Clipboard Sort & Filter Records Find Text Formatting

**All Access Objects**

- Tables
  - Contacts
  - Settings
- Queries
  - Contacts Extended
- Forms
  - Contact Details**
  - Contact List
- Reports
  - Directory
  - Phone Book
- Macros
  - Search
- Modules
  - modMapping

**Acadia Bellingham Comprehensive Treatment Center**

Save Record Save and New E-mail Save As Outlook Contact Close

**General**

Company: Acadia Bellingham Comprehensive Treatment Center

First Name: Jessica

Last Name: DePriest

Job Title: Regional Director

E-mail: jessica.depriest@ctcprograms.com

Business Phone: 360-788-5859

Interests: Assisted Housing, Behavioral Health Services, Housing

Street:

City:

State:

ZIP Code:

Record: 1 of 95 Unfiltered Search

Form View



ID	Company	Last Name	First Name
3	Acadia Bellingham Comprehensive Treatment Center	DePriest	Jessica
21	Bellingham Police Department	Serad	Zak
18	Bellingham Police Department	Simon	Flo
19	Bellingham Police Department	Almer	Don
20	Bellingham Police Department	Hart	Jay
4	Bellingham/Whatcom Housing Authority	Thane	Brien
5	Bellingham/Whatcom Housing Authority	Casale	Tony
6	Cascade Medical Advantage	Kartman	Adam
7	Cascade Medical Advantage	Harry	Eric
8	Catholic Community Services	Rice	Will
9	Catholic Community Services	Chick	Sterling
10	Catholic Community Services	Wells	Donna
11	Catholic Community Services	Love	Eric
12	Catholic Community Services	Case	Rita Jo
13	Catholic Community Services	Gott	Karen
14	City of Bellingham Fire/Community Paramedic	Hewett	Bill
15	City of Bellingham Fire/Community Paramedic	Ryckman	Scott
16	City of Bellingham Fire/Community Paramedic	Brubaker	Jeff
17	City of Bellingham Fire/Community Paramedic	Franke	Joe
22	Compass Health	Pereira-Cleven	Amy
23	Compass Health	Foister	Bradon
24	Compass Health	Dukes	Jon
25	Compass Health	Simmons	Elyse
26	Compass Health	Alles	Stacey
27	Compass Health	Milam	Camis
28	Compass Health	Zurek	Lisa
29	DVSAS	Berman	Nicole
30	DVSAS	Foss	Aaron
31	Ideal Option	Glatt	Skylar
32	Lake Whatcom Center	Billings	Jenny
33	Lake Whatcom Center	Johnson	Britta
34	Lifeline Connections	Foster	Joe
35	Lifeline Connections	Mason	Carolyn
36	Lifeline Connections	Rauh	Cayla
37	Lifeline Connections	Grendon	Julie
38	Lighthouse Mission	Erchinger-Davis	Hans
39	Lighthouse Mission	Reeves	Bridget
40	Lighthouse Mission	Reeves	Justin
41	Lighthouse Mission	Grimmer	Bill
42	Lighthouse Mission	McDonnell	Mary
43	Lighthouse Mission	Evans	Nick
44	Lydia Place	O'Connor	Emily

ID	Company	Last Name	First Name
45	Lydia Place	Robertson	Kate
46	Lydia Place	Smith	Erin
47	Lydia Place	Thomasson	Ashley
48	North Sound BH-ASO	Valentine	Joe
49	North Sound BH-ASO	Rojas	Margaret
50	North Sound BH-ASO	Jones	Valeria
51	North Sound BH-ASO	Dixon	James
52	North Sound BH-ASO	Crothers	Linda
53	North Sound BH-ASO	McAuley	Michael
54	Northwest Youth Services	McGill	Jason
55	Northwest Youth Services	Reyna	Luis
56	Northwest Youth Services		Irene
57	Opportunity Council	Winter	Greg
58	Opportunity Council	Parker	Mike
59	Opportunity Council	Paton	Debbie
60	Opportunity Council	Brown	Jessica
61	Opportunity Council	Brown	Jessica
62	Opportunity Council	Lawrence	Wendy
63	Opportunity Council	Mandala	Michaela
2	Opportunity Council		
64	PeaceHealth	Kizer	Danielle
65	PeaceHealth	Harrington	Mullane
66	PeaceHealth	Geracie	Jen
67	PeaceHealth	Lucy	Rachel
68	PeaceHealth	Springer	Rebecca
69	Pioneer Human Services	Sullivan	Rob
70	Pioneer Human Services	Reed	Mary
71	Pioneer Human Services	Nagel	Joe
1	Riveters Collective		
72	SeaMar	Burch	Blanche
73	SeaMar	Reed	Anne
74	SeaMar	Bladwin-Gardu	Lily
75	SeaMar	Christensen	Malora
76	SeaMar	McAuliffe	Thomas
77	Sun Community Service	Yorsten	Denise
78	Sunrise Services	Closser	Sue
79	Sunrise Services	Naumchik	Aleksandr
80	Sunrise Services	Hilsenberg	Niles
81	Unity Care Northwest	Kobdish	Chris
85	Volunteers of America	Van Dyke	Levi
86	Volunteers of America	Morris	Pat
87	Volunteers of America	Wong	Richard

ID	Company	Last Name	First Name
89	Whatcom County District Court	Van Glubt	Bruce
90	Whatcom County Emergency Medical Services	Hilley	Mike
91	Whatcom County Juvenile Court	Reynolds	Dave
92	Whatcom County Sheriff	Elfo	Bill
93	Whatcom County Sheriff	Mede	Kevin
94	Whatcom County Sheriff	Klix	Jerilyn
95	Whatcom County Sheriff	Bauman	Lonnie
82	Whatcom Family & Community Network	Slette	Kristi
83	Whatcom Homeless Service Center	Bryant	Teri
84	Whatcom Homeless Service Center	Schoeppach	Marisa
88	YWCA	Burke	Karen

## Communications Campaign Initiatives (Choose 3-4)

### Recommended by Committees

#### Suggestions from Crisis Stabilization Facility Committee

How many people are being diverted to the crisis stabilization center from jail and the emergency department

How many people are receiving services that prevent arrest and incarceration, who would not have received services before the opening of the new Center

#### Suggestions from Legal & Justice Systems Committee

- Increasing the frequency of joint meetings with Behavioral Health Committee and will continue to interact productively in 2022
- Opening of the new Crisis Stabilization Center
- The Law Enforcement Assisted Diversion (LEAD) Program
- Setting goals and targeting specific audiences
- Evaluating the success of communications campaign
- Social service connections made on the Task Force
- Home detention as a jail alternative
- Mental health deputy program
- Available and digestible statistics and dashboard for the public to see
- More data to present information to the community regularly
- The accuracy of data over the last couple of years due to artificial influences such as the pandemic and court backlog
- Building a stronger behavioral health crisis response, despite systemic barriers
- Integrating data systems
- Describe the artificial numbers from the jail due to the Covid pandemic ,court backlog, construction, Blake decision, and other factors, and what they need to do in 2022
- Identifying workforce and data issues and barriers and work to overcome those barriers in 2022
- Anticipate and respond to the issues important to the community in the moment
- Educate the public on how they can respond and participate in the process
- Make sure the communications person is hearing from and following the values of the community and meeting people where they are at
- How they are responding to concerns about public safety and invest in systems of care
- Where the government dollars are going, related to the data.
- Have an accessible dashboard about the data they already have
- Recovery House
- Review the existing reports on activities and goals to prioritize the tasks accomplished and the goals
- Be transparent about past accomplishments, the current landscape, and future goals
- Educate the community about the work being done
- Demonstrate the efficacy of the Task Force
- Community understanding that people are coming together with shared values to address the issues about which the community cares

## Suggestions from Behavioral Health Committee

- The Crisis Stabilization Center
- Service capacity for behavioral health capacity in the community, including challenges and existing options for treatment
- The intersect between all first responders, including law enforcement, EMS, and behavioral health providers. Highlight what they are doing collaboratively to get people into services.
- Educating the public about how law enforcement officers can respond to behavioral health calls
- Keep the messages simple
- Include messages about what's next, such as a 24/7 behavioral health urgent care center
- The range of programs that include the Law Enforcement Assisted Diversion (LEAD) and Ground-level Response and Coordinated Engagement (GRACE) Programs, the upcoming Alternative Response Team Program, and the proposal for the ride-along program
- Include a flow chart of where law enforcement and first responders go, where they can take people, who they should call, and the path a person could take when in contact with law enforcement

The committee members discussed the purpose and content of the Respond Whatcom website; a state committee to discuss the Blake Decision and Healthcare Authority upcoming report to address the requirements of the Blake Decision; short videos work well as an information medium, and; harmonizing and coordinating the various information sources.

## Other Suggestions

From Heather Flaherty:

- Alternative response
- Diversity
- Safety – how we are doing these things and maintaining safety / avoiding Bellingham is dying
- Transition of policing – investments in systems of care and diversity –
- Meet people where they are at...!
- Bi-directional... why should anyone care? How to participate, get involved.
- Where are government dollars going and what are the outcomes of those? Crime rates. Jail bed days. Disparities.

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### Packet Pages

- |  |       |
|--|-------|
| <b>1. Call to Order</b>  |       |
| <b>2. FOR FEBRUARY (NOT JANUARY): 2022 Committee Sign-up</b>   | X - X |
| <b>3. FOR JANUARY: Justice Project Needs Assessment</b>  | X - X |
| <i>Discussion/Barry Buchanan</i>   |       |
| <b>4. KEEP FOR JANUARY: Committee Updates (ALL?)</b>   |       |
| Steering Committee   | X - X |
| Crisis Stabilization Facility Committee  | X - X |
| Behavioral Health Committee  | X - X |
| Legal and Justice Systems Committee  | X - X |
| INDEX Committee  | X - X |
| <b>3. Update from Jurisdiction</b>   | X - X |
| <i>Information/Various Presenters</i>  |       |
| <b>4. IPRTF Acting as the Law and Justice Council</b>  | X - X |
| <i>Action/Presenter</i>  |       |
| <b>6. Agenda Item</b>  | X - X |
| <i>Action/Presenter</i>  |       |
| <b>7. Other Business</b>   |       |
| <b>8. Public Comment</b>   |       |
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October 18 November 15 December 13	October 19 November 16 December 14 (Joint)	October 12 November 9 December 14 (Joint)	(None)	(None)	October 7 November 4 December 2